

University Enrichment Committee Minutes
February 11, 2004

Jeff Matthews convened the meeting at 8:00 a.m. in the Misner Room of the Library.

Present were: Derek Buescher, Michael Casey, Bill Dasher, John Dickson, Doug Edwards, John Finney, Lauren Hayslett, Nicole Matsunaga, Jeff Matthews, John McCuiston, Amy Ryken, David Smith, Ted Taranovski, Jeff Tepper.

1. Approve Minutes of the September 16, 2003 Meeting

Minutes of the September 16, 2003 meeting were approved as written (motion: Derek Buescher, second: Ted Taranovski).

2. Set Permanent Meeting Time for the Full Committee

The full committee will meet Wednesdays at 8:00 a.m. during Spring 2004. The next meeting of the full committee is scheduled for March 24, 2004.

3. Set Meeting Times for the Research Subcommittees

The Faculty Research Subcommittee will meet on Tuesday, March 9, 1:00-2:00 p.m. Committee members are: John Finney, Michael Casey, Bill Dasher, John McCuiston, and Ted Taranovski.

The Student Summer Research Subcommittee will meet on Wednesday, March 31, 8:00-10:00 a.m. Committee members are: John Finney, Doug Edwards, Sunil Kukreja, Nicole Matsunaga, Jeff Matthews, and David Smith.

The Student Research Subcommittee will meet on Tuesday, March 9, 8:00-9:00 a.m. and Tuesday, April 27, 8:00-9:00 a.m. Committee members are: John Finney, Derek Buescher, John Dickson, Joel Elliott, Lauren Hayslett, Amy Ryken, and Jeff Tepper.

4. Review Release Time Applications

The committee discussed the numerous factors that impact ranking decisions: faculty rank, urgency of project, potential for promised outcome, representation of diverse departments, and previous funding for release units. Jeff Matthews suggested revising the guidelines for Department Chairs to emphasize the importance of their letters in the review process. The committee reviewed submitted release time applications and ranked them for funding priority (Committee member(s) who are release time applicants do not participate in the ranking process).

5. Review of Modification of Section 2b in Student research Application

In its continued effort to improve the student research guidelines, the committee agreed to add the question, "What makes this research area interesting to you?" to section 2b (Student's Background/Preparedness) of the student research application (motion: John Finney, second: Derek Buescher).

6. Review Status of Current Travel and Research Grants

John Finney reviewed the consumption of UEC travel funds for the 2000-2001, 2001-2002, 2002-2003, 2003-2004 academic years. Travel requests are back to expected levels after a decrease in travel after September 11, 2001. For the 2003-2004 academic year sixty travel grants have been awarded so far, leaving 28.3% of travel funds remaining. The average award for the 2003-2004 year is \$952. Nine requests for second trips have been received. Amy Ryken

suggested that the UEC review the funding for travel to present collaborative research (current guidelines allow collaborating researchers to share one travel grant). John Finney reviewed past history and stated that the intent of UEC travel funding is to promote the distribution of scholarship (not faculty attendance at conferences). Jeff Tepper noted that faculty members might have collaborative projects with students as well as their own research projects.

7. Register Lecture Planning

Doug Edwards will give the 2004 Register Lecture. Six nominations have been received for the 2005 Register Lecture. Nominated individuals have until March 1st to submit materials to the committee for consideration.

Jeff Matthews adjourned the meeting at 8:50 a.m.

Respectfully submitted,

Amy Ryken
Secretary