

Institutional Review Board Minutes
September 16, 2002
Wyatt 226

Present: Ray Preiss, John Finney, Yvonne SwinthPatrick Coogan, Tom Wells, Mirelle Cohen

Absent: John Woodward, Judith Kay, Lisa Ferrari-Comeau

As designated convener Finney began the meeting at 9:06 a.m. and initiated the nominations for chair.

Chair. nominations and election by the committee. Ray Preiss was elected and presided as of 9:15 a.m.

Secretary. nominations and election by the committee. John Woodward was elected. Yvonne Swinth

Meeting time. Mondays at 9 a.m. is not good for several members of the committee. Discussed options. Will meet the 2nd Wed of each month at 9 a.m. Meetings for fall semester are: Oct 9; Nov 13; Dec 11.

Procedures of the IRB meetings and mandate of the IRB were reviewed by Ray Preiss. Committee members were encouraged to review the UPS policy statement re: research, the UPS IRB procedures and the 2001-02 committees final meeting minutes. John Finney handed out recommendations from the final report of the 2001-02 committee and an email from Mary Rose Lamb regarding an IRB website. Will wait for the charges from the Faculty Senate to determine how to act upon these recommendations.

John Finney stated that Cathy Hale is the designee in psych while Robin Foster is on sabbatical.

Ray Preiss stated that he would follow-up on one potential outstanding IRB application.

Meeting was adjourned at 9:40 a.m.

Respectfully submitted,

Yvonne Swinth
Secretary for the Day