

**Professional Standards Committee Meeting Minutes
9 December 2002**

Present: T. Cooney, G. Elliott, W. Hands (Chairperson), T. Mace (Secretary), S. Owen, T. Rowland, D. Share, and K. Stirling

Hands called the meeting to order at 12:05 P.M. The minutes of the 2 December meeting were approved.

Hands reported that a response to the Senate's memo concerning the alcohol policy had been sent.

The CTA document on standards and processes for evaluation was approved.

The response to the Senate Chair's unofficial request for PSC comment on the four privacy documents was revised and will be sent.

Faculty recruitment guidelines were discussed.

Next meeting will be held on a to-be-determined date in the spring semester.

The meeting was adjourned at 12:55 P.M.

Terry Mace