

## **Institutional Review Board Minutes October 1, 2001**

**Members Present:** Allen, Coogan, Finney, Ferrari-Comeau, Kay, Lamb, Stewart, Wells, Woodward

Alyce DeMarais shared a draft protocol for animal research. Alyce would like responses to this form by the end of the week. Her email address is: [ademarais@ups.edu](mailto:ademarais@ups.edu). The final version of the form will be posted on the university website, which is an NIH stipulation. The website will have links to regulatory guidelines and to the NIH. Alyce stated that Dr. Dudley, a local veterinarian, has been asked to be an outsider member of their subcommittee. The IRB committee discussed whether or not members from IRB needed to be on this subcommittee. Roger Allen felt that this wasn't necessary, and Alyce affirmed her continued interest in being on the subcommittee.

Alyce also stated that she would like to have four people on the subcommittee including Dr. Dudley. NIH asks that a community member, a veterinarian, a scientist, and another member are committee members. However, they do not stipulate how many need to be on the committee. Judith Kay noted that she already acts as the "humanist" on the subcommittee. Robin Foster's name was offered as a possible fourth member. NIH also stipulates that the subcommittee should meet at least twice a year.

Alyce currently has verbal approval to continue the subcommittee work, but she would like written approval as well. John Finney suggested that protocols for animal research come to the associate dean's office. The protocols, in turn, would elicit a meeting of the subcommittee. Finally, Roger suggested an annual report from the subcommittee at the end of the year.

Minutes from the September 14, 2001, meeting were approved.

One psychology class on campus collects the kind of data that requires IRB approval. There is a problem coordinating the class assignment with IRB approval and the ability of the students to complete the work by the end of the term. Psychology is requesting that our meeting dates be moved from the beginning to the middle of the month. Roger proposed changing the November 5 meeting date to mid-October and that the November 5 meeting will be contingent upon unfinished work from the October 16 meeting. Our next meeting will be at 11:30, Tuesday, October 16. Tentatively, this will be held in Wyatt 326.

The final business of the meeting involved an email correspondence from Coreen Cartwright of NW Kinetics. Cartwright inquired whether or not IRB approval was needed for fliers to be posted on campus for pharmaceutical research sponsored by NW Kinetics. Currently, there appear to be a number of fliers that already exist on campus, at least according to the informal observations of committee members. Roger asked whether or not the IRB was in the position to approve the posters and if so, should the posters be approved. He also noted that the research might involve safety concerns for our students. Tom Wells indicated that we should consider their protocol for review. Pat Coogan asked about the benefits of this research agenda to the university, and he noted that at this time, the benefits seemed to be lacking. Judith suggested that NW Kinetics be allowed to submit protocol for IRB review, which would be consistent with the nature of the committee. Roger mentioned that there were grounds for a pre-emptive denial because the posters have already been posted. John Finney felt it would be problematic to deny protocol without a formal review. Roger proposed, and Kathy seconded, that we send NW Kinetics a letter suggesting that we normally don't accept these kinds of protocols and that NW Kinetics bears the burden of demonstrating the benefits to our students and the university. Until that time, they should not put up any posters on campus.

Meeting adjourned at 2:00

