

DATE: 11/24/2010
TO: Faculty Senate
FROM: Don Share, Chair, Professional Standards Committee
SUBJECT: Amended Report of the Activities of the Academic Year, 2001-2002

1. The PSC made its main priority the completion of department statements on evaluation criteria, procedures, and guidelines. The PSC approved completed documents from:

- Art
- Biology
- Classics
- Religion
- Psychology (amended version)

The PSC is still waiting for revised statements from two remaining departments:

- C&TA (near approval)
- Exercise Science

The PSC withdrew approval of the 1990 Exercise Science department guidelines for promotion and tenure.

2. A second priority was to review the use of departmental statements and guidelines concerning the use of Teaching Assistants. The PSC requested information from all departments on campus using Teaching Assistants. The Committee undertook a formal review of those statements and has approved documents from all eleven departments using TA's:

- Art
- Biology
- Chemistry
- C&TA
- Economics
- Exercise Science
- Geology
- Math and Computer Science
- OT/PT
- Physics
- Psychology

Finally, the PSC has sent to the Senate a proposed revision to a Code Interpretation that would replace the term Teaching Assistant with Course Assistant.

3. The PSC issued three informal code interpretations at the request of the chair of the OT/PT program, a member of the C&TA department, and a tenure appeal Hearing Board.

4. The PSC was asked to examine a number of draft documents regarding confidentiality, privacy, use of information, and internet usage, The Committee forwarded these to the senate, concluding that documents of such potential importance should be considered initially by the representatives of the faculty.

5. The PSC revised its annual memorandum containing evaluation procedures.

As a result of the activity described above, the PSC was unable to make significant progress on the following Faculty Senate Charges:

- A review of the Instructor Evaluation Form current in use. The PSC had some initial discussion of this charge in the fall, and made some minor progress. This is a large project that will need to be addressed next year.
- An investigation of ways to streamline the evaluation process. This charge was added in February 2002, by which time the PSC was mired in a backlog of more pressing matters.

Sincerely,

Don Share
Chair, Professional Standards Committee