

**Minutes  
Institutional Review Board  
March 24, 2011**

**Present:** Andrew Gardner, Lisa Ferrari, Anne James, Mary Rose Lamb (Chair), Julia Looper, Elise Richman, Andrew Rife, Alexa Tullis

The meeting was called to order at 8:06 am.

The minutes of the March 10<sup>th</sup> meeting were approved.

**Review of Protocol #1011-011**

- Committee members felt that it was a very good proposal but that clarification was needed on how long data would be stored, confidentiality of information, and how many times participants would meet with the investigators. Some questions were also raised about which subjects were to be compensated for their participation and whether or not the method of compensation was in any way related to the experimental design; clarification is needed here. Finally, there was some concern about the timing of various procedures and tests relative to one another.

**Action:** The protocol was unanimously approved pending the requested modifications. The chair will review the modifications prior to final approval.

**Discussion of Modifications to the IRB Handbook**

Mary Rose Lamb pointed out that the current IRB Handbook is heavily geared towards medical-related studies, but is now used by faculty and students across many disciplines for many types of projects. Members decided that including example of other types of proposals would be extremely helpful. These could include proposals for:

- Psychology studies
- Comparative Sociology studies
- Student projects
- Studies not involving intervention

Mary Rose will contact the appropriate departmental designates for help in obtaining good examples of such proposals.

**For next time**

Members will continue working on their part of the Handbook modifications.

- Lisa Ferrari will draft a flow chart of the overall proposal submitting process.
- Anne James will tackle the different types of reviews.
- Alexa Tullis will craft a skeleton Handbook as a first step in re-organizing the content of the Handbook.
- Lisa will also work on designing a new proposal cover page.
- Andrew Gardner will continue working on the international research component (I may have made this up???)
- Julia Looper has done enough

The meeting was adjourned at 8:42 am

Respectfully submitted,  
Alexa Tullis