

**Minutes of the Professional Standards Committee
September 16, 2010**

Present: Kris Bartanen, Bill Beardsley, Geoffrey Block, Alva Butcher, Julie Christoph, William Haltom (chair), Andy Rex, Michael Spivey, and Lisa Wood

The meeting convened at 3:03 p.m. in Wyatt 226.

Minutes:

1. The minutes of 9 September 2010 were approved.
2. The committee turned to last year's Professional Standards Committee's year-end report, dated 5 May 2010. That report listed eleven charges the PSC received from the Faculty Senate last year, with a brief description of the action taken to address each charge. The committee's discussion today was for the purpose of deciding which charges were not addressed completely last year, and which of those deserve the most immediate action this year. The committee decided to give highest priority to two charges:

Charge Eight – The PSC should improve the description in the Faculty Code of the grievance process when it occurs within a faculty evaluation [Chapter III, Section 4 f (1, 2)], and of the hearing board process [Chapter III, Section 6].

Charge Two – The PSC should clarify the process to be followed when an evaluatee makes informal and formal challenges to the evaluation conducted by a department, program, or school (Code Chapter IV, Section 4 b. (4)).

Charge Eight will be considered by a subcommittee consisting of Beardsley, Christoph, Rex, and Spivey. Charge Two will be considered by a subcommittee consisting of Block, Butcher, Haltom, and Wood. Further, the committee recommends that Charge Seven (The PSC should consider whether student evaluations of faculty should be conducted electronically.) should be referred to an ad hoc committee, not the PSC. The remaining charges were either dealt with last year (4, 6, 9, 10, and 11) or are deferred until such time as the PSC receives further information or clarification from other agencies (1, 3, and 5).

3. The Chair agreed to respond to a recent inquiry from a faculty member about that faculty member's participation via Skype in departmental deliberations in upcoming faculty evaluations. (See 9 September 2010 minutes.)

The meeting adjourned at 3:45 p.m.

Respectfully submitted,

Andrew Rex