

University of Puget Sound Faculty Senate
27 September 2010, 4:00pm, Misner Room

Senators: Bill Barry, Kris Bartanen, Dan Burgard, Fred Hamel, Rob Hutchinson, Kristin Johnson, Lisa Johnson, Tiffany Aldrich MacBain, Dan Miller, Steven Neshyba, Elise Richman, Mike Segawa, Ross Singleton, Amy Spivey and Keith Ward

Guests: Alyce DeMarais, Sarah Moore

The meeting came to order at 4:01pm.

The Minutes of the 13 September Senate meeting were approved with the following corrections/additions: Bartanen (FAC Liaison) did not report anything regarding the FAC, Hutchinson noted the intent of his remarks was that he would like the Curriculum Committee to keep arts faculty informed and involved in any possible changes to the Fine Arts Core, and Barry indicated the minutes should reflect his name as Secretary (*pro tem*).

I. Announcements: Bruce Mann was selected as Chair of the Student Life Committee; Miller (ASUPS President) announced that Savannah LaFerriere would join him on the Faculty Senate this year as a student representative.

II. Moved (Ward) and seconded to select Bob Matthews as a replacement Senator for Spring 2011. The motion was unanimously approved.

III. Special Orders: L Johnson reiterated her concerns regarding second-hand cigarette smoke on campus.

IV. Reports of Committee Liaisons: Burgard reported that Amy Ryken will serve as Chair of the Diversity Committee. Hutchinson reported that the Ad Hoc Child Care Committee will soon be administering a campus-wide survey.

V. Senate Chair Report on Trustee Meeting: Neshyba reported that the Finance and Facilities Committee voted 12-0 with 1 abstention to reject the proposal developed by Rosa Beth Gibson to provide cash grants to faculty or staff members negatively impacted by the “holds” recently put in place by Whitman and Willamette under the Northwest Independent Colleges (Tuition Exchange) Program. Neshyba reported the Trustees explained that current budget pressures, concern regarding tuition increases and the pressing need for increased scholarship funding, precluded their approval of this proposal. The Trustees also noted this benefit, like all benefits, is not guaranteed. Extensive discussion ensued regarding the Trustees’ decision. Moore, when asked if the Trustees appreciated the depth of concern among many faculty members, indicated they may not understand that the concern results from a long-standing expectation regarding this benefit. Bartanen noted the Trustees understood that the President’s Cabinet fully supported the proposal. It was noted that the Benefits Task Force is currently finalizing recommendations regarding the overall benefits program.

VI. Moved (Barry) and seconded to support Neshyba’s nomination of Alyce DeMarais as Faculty Secretary at the Oct. 4 Faculty meeting. The motion was approved with one abstention. Moved (Ward) and seconded to provide formal Senate support at the Oct. 4 Faculty meeting for the proposal to increase the activity credit for academic credit from 1.5 to 2 units. Ward noted

several programs rely on activity credit to enrich their programs and the higher limit was appropriate at a liberal arts college. The motion was approved.

The proposal (See the May 3 Faculty meeting minutes) regarding Pass/Fail grades to be considered at the Oct. 4 Faculty meeting was briefly discussed. Barry and Bartanen suggested Senate endorsement of the proposal would be difficult because of the many dimensions to the various options under consideration. Bartanen suggested that the Senate Chair could frame the proposal in a manner that would inform the full faculty discussion and would encourage attendance at that meeting. Neshyba agreed that he (and the other Senate executives) would provide this information to the faculty.

VII. Charges to the Faculty Advancement Committee: Moved (Hutchinson) and seconded to forward no Senate charges separate and apart from the charges outlined in the Bylaws. The motion passed.

VIII. Charges to the Professional Standards Committee: Moved (MacBain) and seconded to charge the PSC to prepare an amendment to Chapter 1, Part B, Section 1 of the Faculty Code clarifying which faculty are included in the category “tenure-line” faculty. MacBain noted that the current language is imprecise and potentially confusing. After brief discussion the motion failed to pass. Moved (Hutchison) and seconded to forward charges 2, 3, 5, and 8 suggested by the PSC in their 2009-2010 year-end report. The motion passed. Moved (Barry) to forward additional charges suggested by the FAC in their 2009-2010 year-end report (Parts a and b). The motion passed. [See the charges detailed at the end of these minutes.]

IX. Charges to the Student Life Committee: Moved (Barry) and seconded to charge the SLC with charges 1 (as amended by the clarifying language suggested by Bartanen) and 2 as recommended in the SLC’s 2009-2010 year-end report as well as the 5 Senate charges from last year that the SLC did not complete. The motion passed. [See the charges detailed at the end of these minutes.]

X. Charges to the Library, Media and Information Systems Committee: Moved (Barry) and seconded to charge LMIS with charges 1, 2, 3, and 4 (as amended) included in the LMIS 2009-2010 year-end report. Moved (MacBain) to delete charge 4 (failed for lack of a second). [See the charges detailed at the end of these minutes.]

XI. The Senate adjourned at 5:01.

Respectfully submitted,

Ross Singleton, Scribe (*pro tem*)

Tiffany Aldrich MacBain, Secretary

Charges to the Professional Standards Committee

- 1. The PSC should clarify the process to be followed when an evaluatee makes informal and formal challenges to the evaluation conducted by a department, program, or school (Code Chapter IV, Section 4 b. (4)).*
- 2. The PSC should review the policy on Background Checks of Faculty, being drafted by the Human Resources Department.*
- 3. The PSC should review the “Research Misconduct Policy” document and suggest changes to existing documents as needed to achieve consistency among the various response processes in the case of research misconduct.*
- 4. The PSC should improve the description in the Faculty Code of the grievance process when it occurs within a faculty evaluation [Chapter III, Section 4 f (1, 2)], and of the hearing board process [Chapter III, Section 6].*
- 5. Clarify the following matters in future editions of “the buff document”:*
 - a. In team-taught courses in which a faculty member only teaches a small segment of the course, should Instructor Evaluation Forms be administered at the conclusion of the faculty member’s participation in the course rather than waiting until after the 10th week?*
 - b. When an evaluation committee is formed, in accord with the Faculty Code, for a joint appointment, interdisciplinary appointment, or an evaluation in a very small department, we urge colleagues to be particularly vigilant about ensuring an on-going pattern of class visits in order to ensure a full basis from what to make an assessment.*

Charges to the Student Life Committee

- 1. Assist the Dean of Students in planning for achievement of the strategic objective of 70-80% on-campus housing and formulate a timeline for more student housing.*
- 2. Explore ways to communicate expectations, methods, values and principles to students regarding academic integrity and information literacy.*
- 3. Provide input to the Dean of Students on how best to structure the process of self-studies, or reviews, for departments within Student Affairs.*
- 4. Continue to participate in finding options for comprehensively addressing drug education*
- 5. Explore the option of having a faculty member of the SLC—or several members on a rotating basis—serve as the Faculty representative to the ASUPS Senate. .*
- 6. Provide input on proposed changes to the mission of Multicultural Student Services.*
- 7. Provide input on the efforts of Multicultural Student Services and the Office of the Chief Diversity Officer to work in tandem to serve the needs of students.*

Charges to LMIS

- 1. Develop and implement print management educational materials.*
- 2. Review copyright policy and protocols.*
- 3. Revise intellectual property policy.*
- 4. Continue to advise Technology Services in training and transitioning faculty to Moodle.*