

## **International Education Committee**

**Meeting Minutes:** October 25, 2013

**Present:** Gareth Barkin, Diane Kelley, Rachel DeMotts, Peter Wimberger, Allyson Lindsley, Kena Fox-Dobbs, Stephanie Noss, Phillip Brenfleck (student), Matt Warning, Roy Robinson, Lisa Ferrari (arrived ~9:40am)

Diane called meeting to order at 9:00am.

Gareth received a minor revision from Roy on 10/11/13 meeting minutes. Minutes were accepted.

Phillip Brenfleck was introduced as the new student representative.

Diane asked Roy what tasks the Office of International Programs (OIP) needs the IEC to get done before January? Roy said review of all China programs proposed by Lotus must happen. Diane emailed Kathleen to see if that's feasible.

Diane asked for new program petition subcommittee updates.

- The first subcommittee charged with finishing program reviews from last year reported back that the Turkey travel ban has been lifted, so approval of the new Istanbul program (at 10/11/13 meeting) still stands. Gareth reported back that Nick Kontogeorgopoulos will not propose another Thailand program anytime soon, so that does not conflict with the IEC's plan to approve the new CIEE Thailand program. The CIEE Thailand program was approved.

- The second subcommittee on new program petitions reported back that Kathleen does not have the CIEE China Sustainability review ready yet. Allyson pointed out that a China program Lotus Perry has recommended may have overlap with this CIEE program, and asks if the IEC should consider both program petitions together? Diane suggested that they be considered separately since one was submitted by a student and the others were submitted by faculty. After further discussion it was decided that all the China program petitions will be reviewed at the same IEC meeting

- The third subcommittee on program petitions in China submitted by Lotus Perry was waiting for Kathleen Cambell to finish her reviews of these programs

Diane then requested discussion about summer programs petition procedure; should there be blanket approval of all programs from trusted providers, or a list of specific approved programs? Peter thought the IEC had already dealt with this. Diane and Roy couldn't remember, but Diane pointed out that her department would not support a blanket approval for language programs (no summer credit given for the major and minor). She also pointed out that UPS also does not want to approve programs that directly compete with UPS programs. Diane suggested that OIP could contact departments for approval with each student-submitted application. Rachel asked if there currently is a list of

suggested summer programs? Roy said that he could send out a list and get IEC feedback. Rachel pointed out that we could streamline students into UPS programs first, and then offer them a list if they wanted more options. Stephanie highlighted that there really are few standing UPS summer programs, and Gareth added that many are intermittent programs (not run every year). Diane asked for clarification on how summer programs are currently requested – is the process student initiated? Roy said that right now it's ad hoc – but his office can come up with a list to circulate. All programs on list would come from large, trusted providers.

The committee then moved on to a discussion about timing of the new program petitions deadline (currently early in the fall semester). Roy suggested moving the deadline to spring semester, so Kathleen can review petitions and programs over the summer. Matt, Allyson, and Phillip were in agreement. Peter pointed out that this would require students to petition in spring of freshman year for study abroad during junior year. Peter also asked if there should be a difference between the student and faculty petition schedules? Matt wondered if the IEC could add language that says late petitions will be accepted until Oct 1<sup>st</sup>? Stephanie said that currently the Oct 1<sup>st</sup> deadline “feels” early for students. Gareth suggested that there are over 100 approved programs for students to choose from already, so even if they miss the petition deadline, there are lots of options. Peter pointed out that nearly all of the petitions in front of the IEC now were faculty initiated. Roy said that realistically the OIP could review faculty requests anytime. Diane thought that the IEC should postpone discussion on this until next year because current back up in this procedure may be due to the transition to PeopleSoft, but in the meantime, the OIP can encourage faculty to submit petitions in the spring, and leave the student deadline at Oct 1<sup>st</sup>. Allyson will change the OIP website to reflect this.

Diane requested updates on Faculty Senate charges for the IEC.

Charge #1: “With respect to the issue of sexual violence particularly: assess the safety of international programs, the efficacy of Puget Sound's safety information for students before they study abroad, and the efficacy of reporting processes that inform the ongoing review of international programs.”

IEC is still waiting to hear back from the Senate for clarification on this charge (based upon discussion at the 10/11/13 meeting).

Charge #7: “Examine study abroad application documentation for clarity regarding application rules for students placed on probation.”

Roy and Don have coordinated on this, and the IEC will discuss it next meeting.

Charge #3: “Once a financial model is resolved for short-term study abroad programs, develop a clear template for proposing, organizing, and leading short-term study abroad programs.”

Roy is waiting to hear back about finances from Kris Bartanen, and he gave Kris info on what other schools do, as examples. Gareth pointed out there is no model at UPS right now. Diane sought committee approval for Roy to continue conversation with the administration and it is agreed that Roy can do this with the support of the IEC. Diane asked that subcommittee #4, Peter, Rachel, Gareth, Roy, work as a subcommittee determine a way forward on this.

Roy made several announcements: International Education week is Nov 4th. He encouraged faculty to participate, and said the OIP was still seeking nominations for the global engagement award (deadline is Nov 1<sup>st</sup>).

The meeting was adjourned at 9:50am.

Respectfully submitted by Kena Fox-Dobbs.