

International Education Committee Meeting Minutes
Monday, 11/24/14

Attending: Gareth Barkin (chair), Alva Butcher, Diane Kelley, Pepa Lago, John Lear, Daniel Sherman, Lisa Ferrari, Donn Marshall, Allyson Lindsley (guest), Stephanie Noss (guest), Grace Witherell

1. Minutes from 11/10/14 meeting were approved after amendments were made to item 4c regarding the University of Essex visit and the need for faculty support for an exchange program.
2. Announcements: Gareth asked Roy to clarify how study abroad funds will be made available for short term study abroad initiatives. Roy reported that Finance needed a final amount of money to bill for Elise Richman's short-term study abroad initiative to Italy by last Friday (11/21/14). So it was decided that this program would be supported with \$1900 per student. However, Roy noted that this money was being made available out of the \$50,000 study abroad instruction account rather than the \$19,000 study abroad initiatives fund. There was then some discussion on just how the latter fund is rolled-over and recharged each year. Lisa suggested that she and Roy should get together and straighten out just how these accounts work. It was suggested that Peter Wimberger, Eric Orlin, John Lear and Roy Robinson--who currently serve on the IEC subcommittee developing a process for allocating short-term study abroad support--should meet again to reconsider how the process will account for this new ability to supplement student costs from the study abroad instruction account. Gareth spoke of a general desire to get clarification on how the process and deadlines for this will work before informing the wider campus community.
3. Updates from Roy:
 - a) Allyson reported on new State Department procedures concerning J-visas. The English Language Proficiency Requirement will (subpart "a") now has stricter guidelines for objective measurements that can be met with a documented exam result, a signed document from a school, or an documented interview of the visa candidate. We must also provide cross-cultural opportunities for the dependents travelling with J-visa holders. Puget Sound needs to have procedures in place to be compliant by January 5, 2015.
 - b) Roy distributed a spreadsheet regarding study-abroad programs in the United Kingdom and student enrollment in these programs from spring 2004 to spring 2015. He spoke of his desire to trim this list, based on these figures. A shorter list of offerings would eliminate redundancies across programs and make cost and quality more predictable. He has not yet made cuts, but will be proposing cuts to this committee in the spring, with the goal of finalizing the portfolio of available programs by summer 2015.
 - c) Roy distributed a Sexual Harassment/Assault Handout given to students during orientation. Stephanie and Allyson met with Marta Palmquist-Cady this past summer to develop this resource.

- d) Roy explained that the Koc University is no longer accepting new exchange partners. However, he is pursuing the possibility for exchange with Sehir University.
- 4. In the final minutes of the meeting Gareth discussed the prioritization of Senate charge #4 on investigating ways to significantly increase the enrollment of international students on campus. He suggested that we invite Elizabeth Orr, Assistant Director of Admission and International Admission Coordinator, to speak at our next meeting.
- 5. The meeting was adjourned at 2:51

Respectfully submitted,

Daniel Sherman