

## International Educational Committee Meeting Minutes, September 28, 2015

**Committee Members Present:** Gareth Barkin, Alva Butcher (chair), Lea Fortmann, Kriszta Kotsis, John Lear, Eric Orlin, Roy Robinson, Mike Spivey.

**Also attending:** Carmen Eyssautier.

The meeting was convened at 10:03 a.m. Last meeting's minutes were approved.

Robinson: The recent study abroad fair went very well.

Robinson passed out study abroad data (attached) from the past few years. We then had a general discussion of study-abroad programs at Puget Sound, focusing on information in the handout. The number of students studying abroad has been declining for years. We had some discussion about why this has been happening; for example, a change several years ago about applying merit aid to study abroad might be part of the reason. There may have been changes as to which countries students visit, too.

We also discussed the Study Abroad Initiatives Grant (application attached). The number of faculty-led programs has increased, perhaps partly because the university has money to support starting faculty-led programs. There was some discussion of programs in which the study-abroad component is tacked onto the end of a course taught here at Puget Sound.

We then had a discussion about how to promote the Study Abroad Initiatives or study abroad in general. The following points were made.

The university is committed to providing \$25,000 a year for Study Abroad initiatives, provided it's in the budget. Butcher: This isn't much, and a lot of faculty are unaware of this.

Orlin: Maybe we should bring some of the information in the handout about the declining number of students participating in study abroad to a faculty meeting in order to promote the Study Abroad Initiatives.

Barkin: If we promote short-term will that negatively affect semester-long programs?

Lear: I don't think that is happening. Also, we can use existing funds to show that we can create our own sustainable semester-long programs.

Orlin: Short-term programs may not be viable long-term, unless we tie them directly to faculty teaching responsibilities.

Kotsis: The Northwest Five have been discussing linking study-abroad programs across the five schools, but there are major administrative hurdles.

Lear: Maybe we should sponsor a meeting of NW5 directors of international programs.

Lear: Maybe we could join the Midwest Association of Liberal Arts Colleges's consortium of international programs.

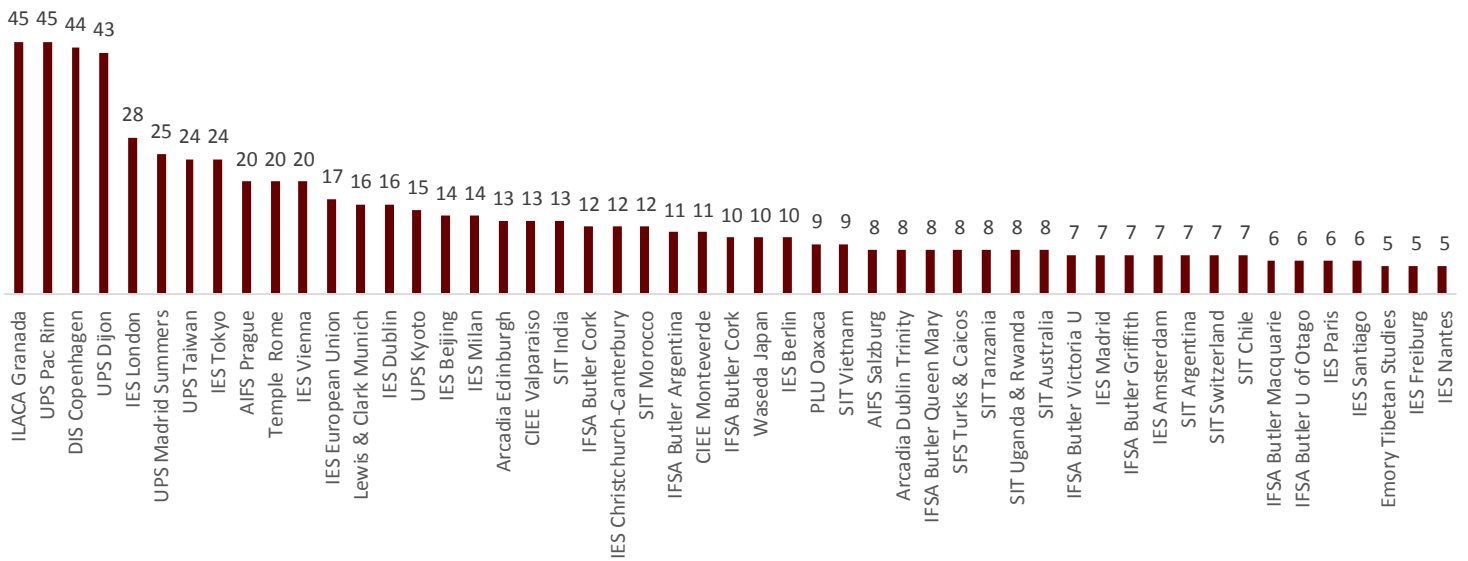
Finally, we turned to a student's petition for study abroad in Russia through the AFS program. We currently have no Russia programs, and many of the other NW5 Russia programs require some knowledge of Russian, which the student does not have. We were also concerned that the student wants to go for a year, but only a small number of courses will be offered – none of which are in his area of business. His GPA is also relatively low, but he is quite eager to go. Possible recommendations to the student: Perhaps he should take elementary Russian over the summer. Perhaps he could show us more clearly how a year in Russia fits with his academic program here at Puget Sound.

Meeting adjourned at 10:52 a.m.

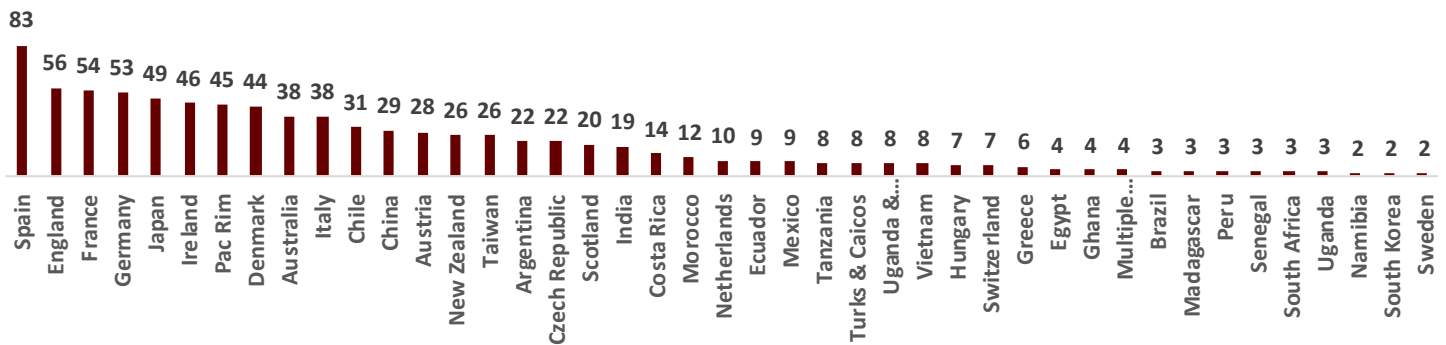
Respectfully submitted,  
Mike Spivey

# Study Abroad Data for IEC—Fall 2015

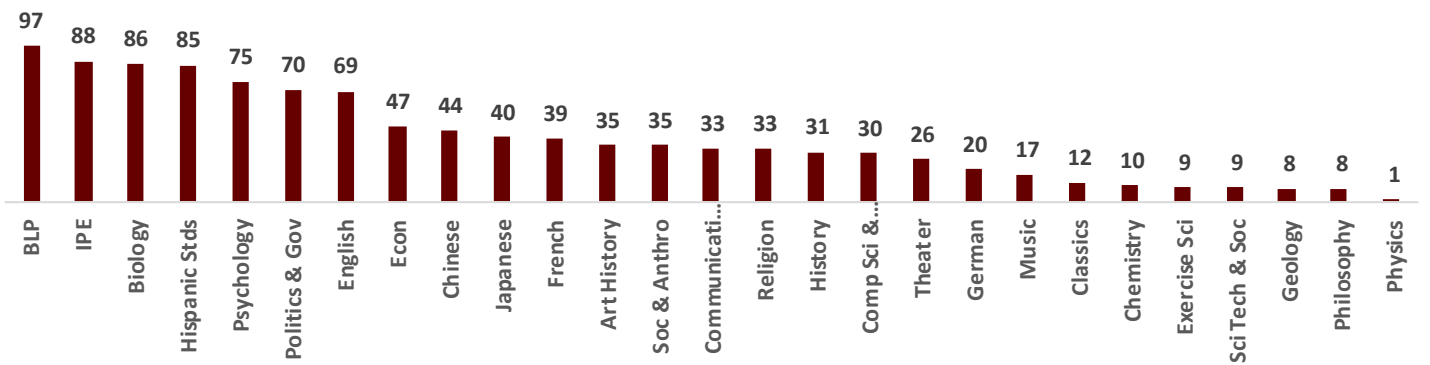
Students abroad for a semester/summer by program  
Fall 2011 to Summer 2015



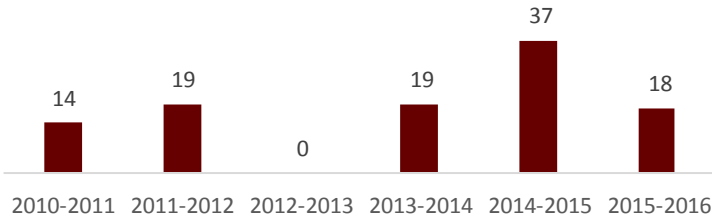
Students abroad for a semester/summer by country  
Fall 2011 to Summer 2015



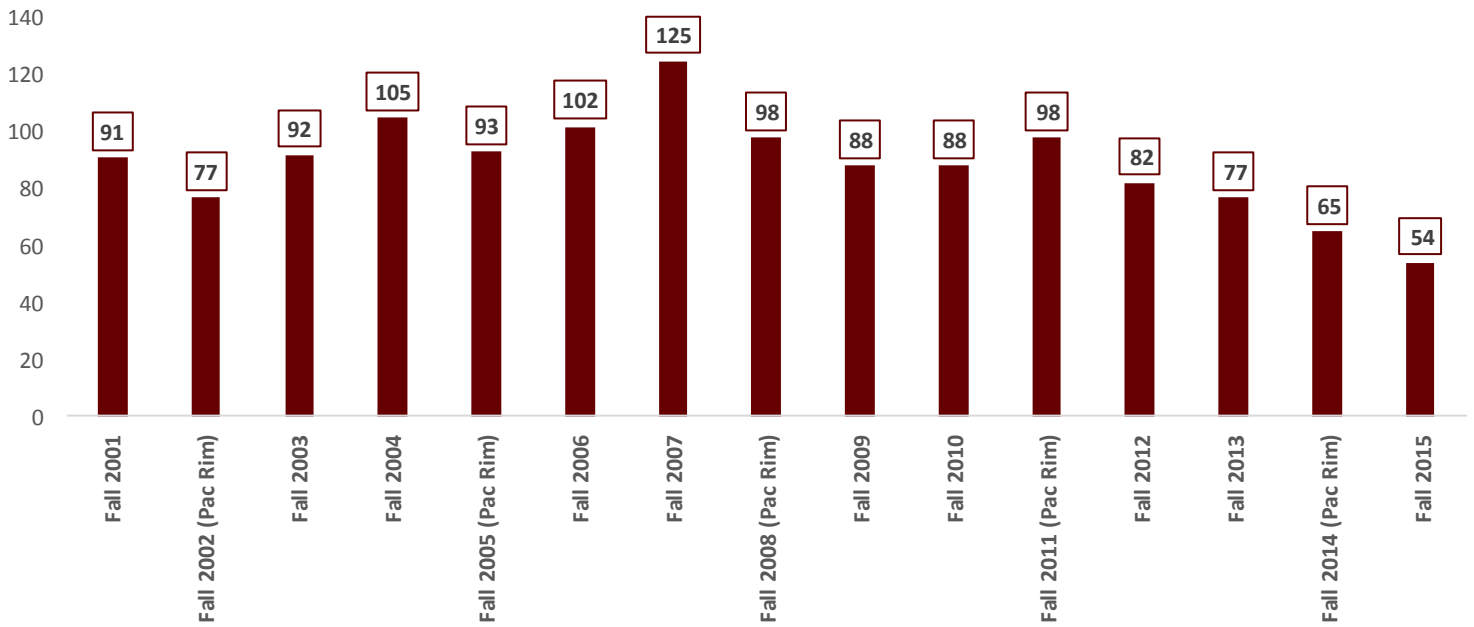
Students abroad by major  
Fall 2011 to Summer 2015



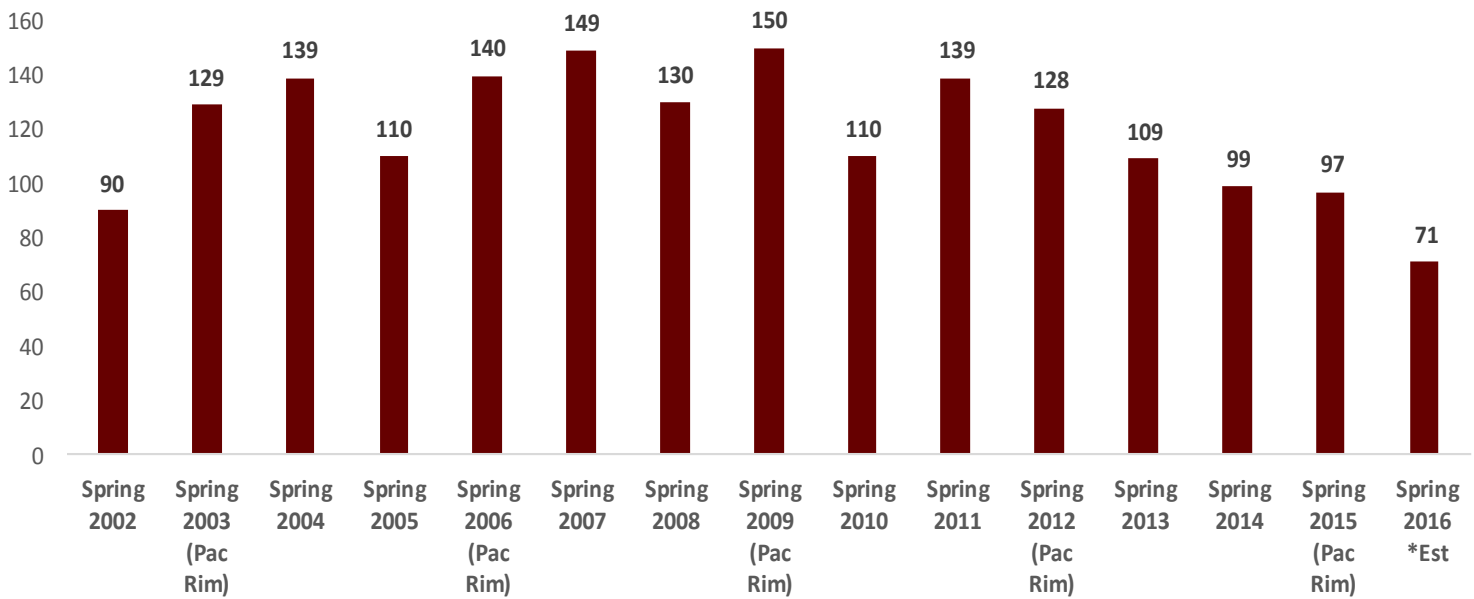
### Students on Faculty-led (non Pac Rim) programs 2010-2011 to 2015-2016



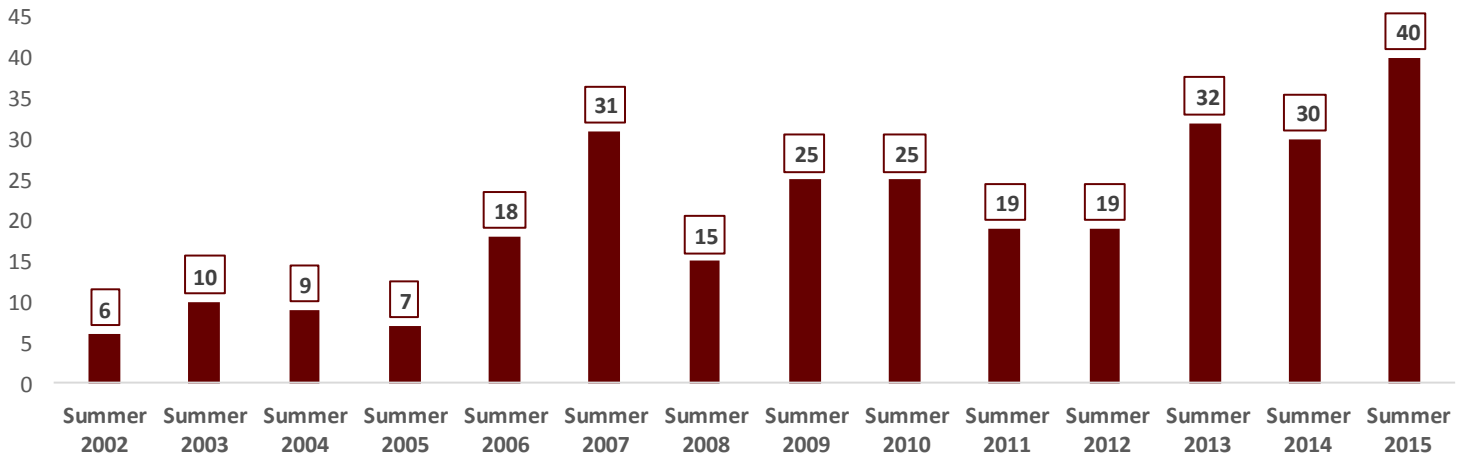
### Fall Study Abroad Numbers 2001 to 2015 (including Pac Rim)



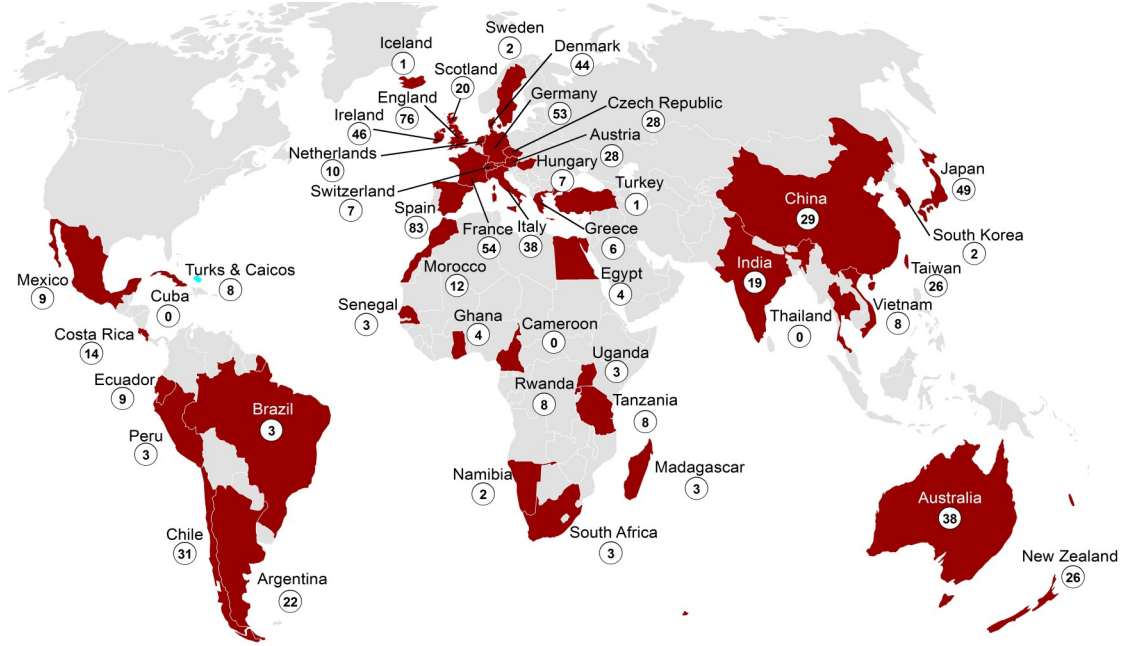
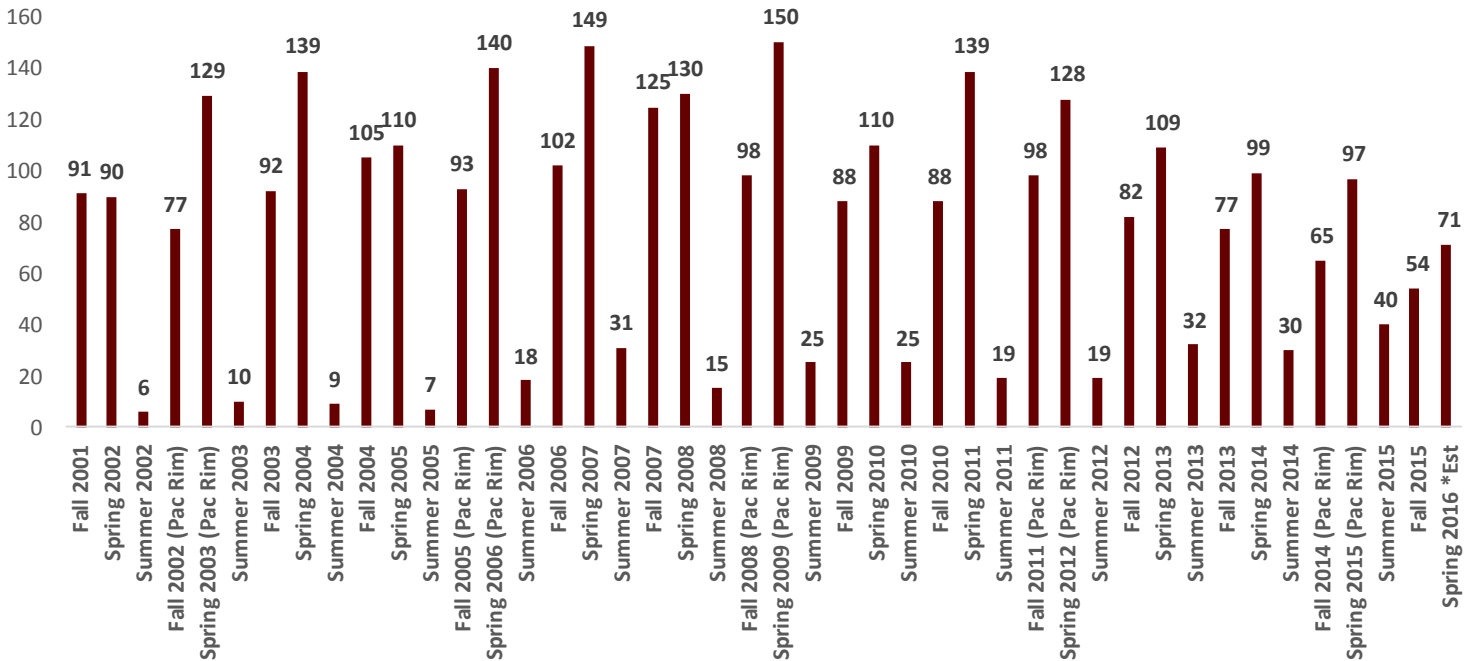
### Spring Study Abroad Numbers 2002 to 2016 (including Pac Rim)



### Summer Study Abroad Numbers 2001 to 2015



### Study Abroad Numbers Fall 2001 to Spring 2016 (including Pac Rim)



**All Students  
Abroad by  
Country—Fall  
2011—Summer  
2015 (not in-  
cluding faculty-  
led programs)**

# Puget Sound Study Abroad Application Deadline: **January 29, 2016**

## Semester Finances

Regardless of the program, all students are billed....

**Puget Sound TUITION + HOUSING + STUDENT GOVERNMENT FEE + MEAL PLAN (If provided on program)**

If a program provides a meal plan, students will also be charged Puget Sound board, prorated as applicable (e.g. if living with a host family who provides two meals a day, the charge is 2/3 of Puget Sound board fee).

## Summer Finances

Students pay

- Cost of the program (listed on provider's website or brochure)
- \$500 administrative fee

## Fin Aid & Scholar-

- Students who demonstrate financial need through completion of the FAFSA may use, in conjunction with federal and state aid, any Puget Sound scholarships and grants up to their level of financial need towards study abroad costs. Merit Scholarships are Puget Sound scholarships, and in conjunction with other institutional, federal and state aid, are available to use for study abroad as described above.
- If students do not complete the FAFSA, or if the FAFSA shows no demonstrated need, then students' merit scholarship will not be available for use toward studying abroad.

Federal or State Work study does not apply to study abroad.

## Study Abroad Instructional Budget

Puget Sound determines a budget for study abroad each year based on a calculation of the estimated % of students going abroad.

## Study Abroad Initiatives Development Grant

Faculty can submit an application for a Study Abroad Initiatives Development Grant. The Study Abroad Initiatives Development Grants are to provide faculty with funds to help create new study abroad opportunities. Possible Funding proposals:

- Site Visits—to assess the viability of a program location, organization or institution
- Program Shadowing—to accompany a faculty member currently leading a program abroad
- Faculty Visits—to meet with colleagues at other institutions to discuss new & collaborative program ideas
- Other ideas related to new study abroad program development

## Questions?

Roy Robinson

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## **Study Abroad Initiatives Development Grant** *Instructions for Applying*

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Proposals seeking other uses of the funds are also welcomed, but must be related to study abroad or international programs.

Faculty members seeking funding for study abroad initiatives are encouraged to contact Roy Robinson ([rrobinson@pugetsound.edu](mailto:rrobinson@pugetsound.edu)), Director, International Programs to discuss plans for new program development, site visits or other study abroad related initiatives.

### **Deadlines: March 16 & October 1**

The amount of funds available to support new initiatives will not be determined each year until mid to late February. Proposals seeking substantial funding from this source should plan to meet the March 16 deadline. Remaining funds, if any, will be allocated to proposals received during the Oct 1 deadline and on an ad hoc basis after October 1, if funds are still available.

Faculty members interested in applying for a study abroad initiative development grant will need to submit:

1. A narrative of no longer than 3 pages which addresses the nature of the proposal
2. A budget explaining the need and use of the requested funds
3. A letter of support from the Department/Program Chair explaining how the study abroad program would fit into the curriculum
4. A sample itinerary
5. A tentative syllabus (the proposed course does not need to have already been approved)

The IEC Advisory Sub-committee (4 members of the IEC and the Director of International Programs) will evaluate all grant proposals. Following is a list of criteria used to evaluate the grant proposals:

- Sustainability – will this program run on an ongoing basis or will it only run one time
- Academic integration into the department's/program's/university's curriculum
- Strong structured opportunities for developing inter-cultural knowledge
- Strong departmental/program support
- Cost effectiveness
- Strong demonstrated need for the funds
- Commitment to Puget Sound's international goals
- Collaboration among multiple departments, programs or universities

The completed application should be submitted to Roy Robinson, International Programs Director, CMB 1055, [rrobinson@pugetsound.edu](mailto:rrobinson@pugetsound.edu)

Sample Initiative:

- Faculty member in Biology is working to create a new faculty-led study abroad program in tropical biology and submits a proposal seeking funding support to visit three possible university collaborators in Costa Rica and visit different sites for the proposed program.