

## International Education Committee Meeting Minutes, January 28, 2016

**Committee Members Present:** Alva Butcher, Sarah Comstock, Lisa Ferrari, Lea Fortmann, Pepa Lago Grana, Krista Kotsis, John Lear, Allyson Lindsley (guest), Eric Olin (chair), Roy Robinson, Mike Spivey, Kazu Suzuki (student representative).

The meeting was convened at 11am by Chair Olin. Minutes of 12/7/2015 were approved.

### Updates:

1. Robinson shared study abroad numbers from 2001-2002 through 2015-2016.
2. Robinson announced that all applications for study abroad will be in by Friday. He asked if the IEC would like to review applications. He divided the applications into three groups.
  - Students who meet the requirements of the international program and the requirements of Puget Sound (2.5 GPA).
  - Students who meet the Puget Sound requirement. Although they don't meet the requirement of the international program, they are close. In the past Puget Sound has approved those students as long as funds are available, and has left the final decision up to the international program.
  - Students who do not meet the Puget Sound requirement of a 2.5 GPA

The IEC determined that it wished to review the applications in the third group. Robinson will set up a share drive for those records. This will be the first agenda item for the IEC meeting on February 10, 2016.

3. Robinson announced that the Temple-Rome and Budapest programs are under review. These will be considered at the next IEC meeting.

### Presentation on Davis United World College Scholars Program

Fortmann provided some information about the Davis Foundation and the United World College Scholars Program (UWC). Universities such as Whitman, Lewis and Clark, and Reed are part of this program. The committee agreed that this looked like an interesting way to increase the enrollment of international students on campus. This is one of our Senate charges. Lear reminded the committee that on December 8, 2014 the committee met with Elizabeth Orr, Assistant Director of Admission, and Jenny Rickard, Vice-President of Admission. The following is a quote from the minutes of that meeting.

*Jenny Rickard began by noting Puget Sound's recent transformation into a national liberal arts school, one that meant we have focused nationally, while many of our current peers have many more years recruiting international student. PS is just beginning to dedicate staff and resources to international recruitment. A further challenge is helping international students meet their full need, in the absence of federal aid. Efforts in the*

*last two years to build PS name recognition and recruit international students include developing relations with the United World College system, particular the one based in New Mexico. Many peers have a relation with the UWC that requires a commitment to meet full need for accepted students, with supplemental aid from the Davis Foundation. PS is not there yet.*

The committee agreed that this program should be examined again. Robinson reported that in May 2015 Jane Kenyon was working on a proposal for UPS to join UWC. Robinson will look into the current status of Puget Sound and UWC.

#### Discussion of Possible Consultant from Forum on Education Abroad

Robinson provided information on hiring a consultant, Forum on Education Abroad. The consultant would examine our policies, our program options, the application process, student access to programs, etc.

The estimated cost for a Quality Assurance Program (QUIP) review is \$8,500 if only one domestic visit is required, or \$13,000 if two domestic visits are required. What funds would be available to pay for this?

In the discussion it was noted that it would be useful to know how other schools benefited from hiring a consultant. Robinson will contact other universities who have hired a consultant and gather information about their experience. He will bring this before the committee.

#### Other Business

At our next meeting the various sub-committees will report on their progress

Meeting adjourned at 11:55

Respectfully submitted

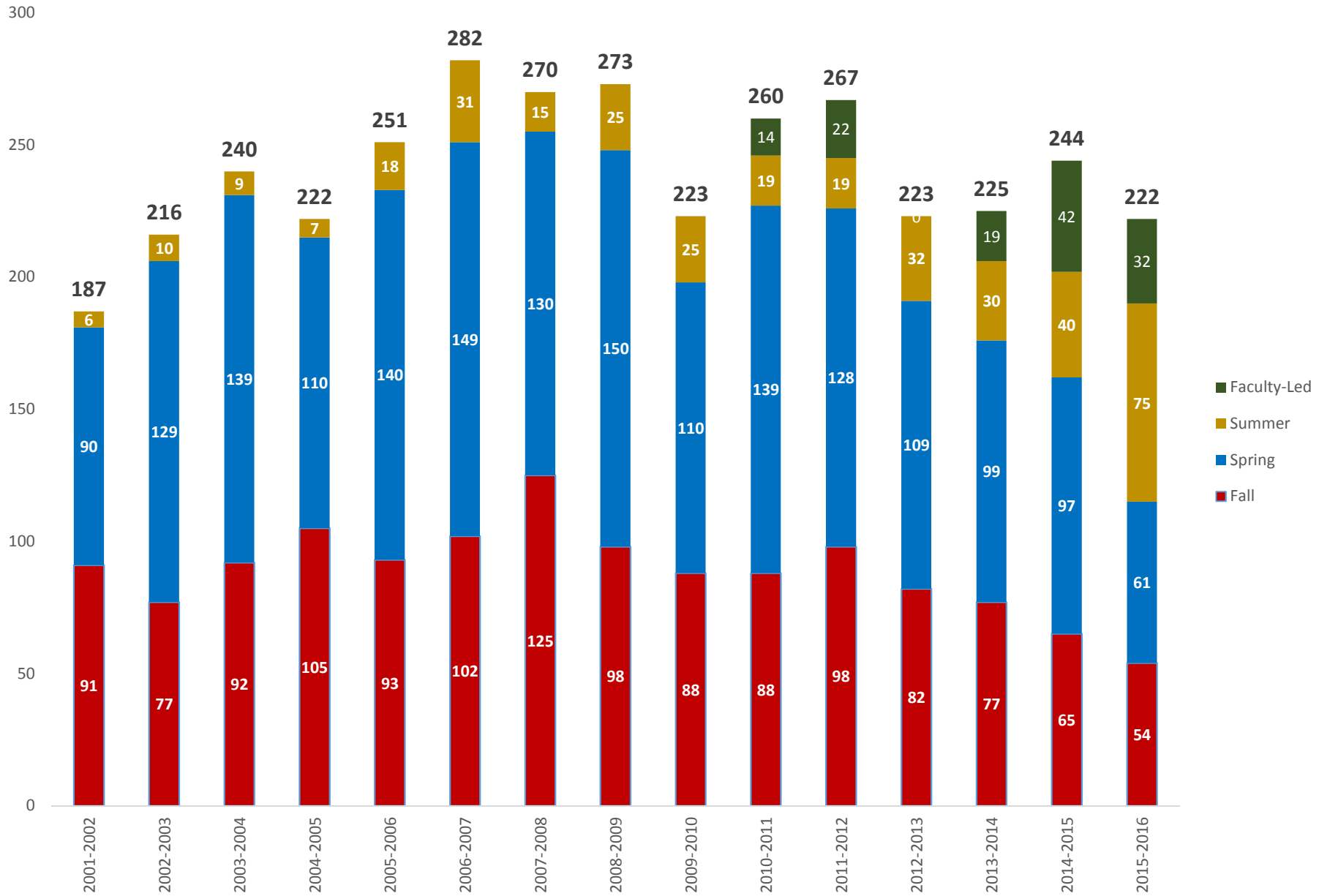
Alva Wright Butcher

#### Attachments:

Puget Sound Study Abroad 2001-2002 through 2015-2016

Quip Review or Consultancy Fee Structure

### Puget Sound Study Abroad



### QUIP Review or Consultancy Fee Structure

<http://www.forumea.org/get-involved/quality-assurance-programs/quip/quip-fee-structure-and-policies>

1. Base Fee of \$2,500 + Number of Students Sent Abroad (or hosted) - <500 = \$0 +Number of Programs Operated by Organization (or approved) – 50+ = \$1,500

Total Fee (Base and Programs) - \$2,500 + 0 + \$1,500 = **\$4,000**

2. Puget Sound would also pay the Peer Reviewers' travel, accommodation and meal expenses; 1 or 2 site visits will be required; A visit to a representative education abroad program site is normally required as part of every review, as is a visit to the organization's headquarters

Estimated Visit Costs (for a domestic visit) = **\$4,500**

- a. Airfare \$650 x 3 = \$1,950
- b. Accommodations for 3 - \$180 per night = \$540 x 3 = \$1,620
- c. Meals \$70 per day = 3 x \$70 = \$210 x 3 = \$630
- d. Airport Transport = (\$100 x 3) = \$300

Total estimated cost if only one domestic visit is required: (\$4,000 + \$4,500) = **\$8,500** (\$13,000 if two domestic visits are required)

**Estimated Total Cost: \$8,500 - \$13,000**