

Minutes of the Institutional Review Board
January 29, 2016

Members present: Tim Beyer, Lisa Ferrari, Tatiana Kaminsky (chair), Jung Kim, Mita Mahato, Sarah Moore, Brad Richards, Barbara Warren

Kaminsky called the meeting to order at 8:00 a.m. Minutes from the last IRB meeting (December 2, 2015) were approved.

Protocols that have been approved since the last meeting include:

1516-044	Approved	Expedited
1516-045	Approved	Expedited
1516-046	Approved	Expedited
1516-052	Approved	Expedited
1516-054	Approved	Expedited
1516-056	Approved	Expedited

The committee then turned its attention to discussion of two full-board protocols. The first (1516-005), a revision of a proposal the board had discussed at a previous meeting, was approved pending minor revisions. The second protocol (1516-057) was also approved pending minor changes. Kaminsky will communicate these revisions to the researchers.

The last order of business concerned setting meeting times for the rest of the term. The committee agreed that they will meet at 8:00 a.m. on March 4, April 1, and April 29 to review protocols. As these meeting dates are different from the originally-planned and posted dates, Ferrari stated that she will let Jimmy McMichael know of the changes so that he can update the website. The committee will also meet on Friday, February 19th at 10:00 to discuss other IRB-related business (if possible, meeting with Andrew Gardner). If there are items for discussion beyond the 2/19 meeting, Kaminsky said that she would use the Friday, 10:00 time-slot to call additional meetings, as needed. Kim noted that she had recently reviewed all CITI training modules and offered to share what she learned about these trainings when the committee returns to this topic.

Meeting was adjourned at 8:40.

Respectfully submitted by Sarah Moore