

## **LMIS Minutes**

**October 25, 2013**

**Present:** Jane Carlin, Denise Despres, Amy Fisher, Martin Jackson, Nick Kontogeorgopolous, Emily Menk, William Morse, Bryan Smith, John Wesley

Denise Despres convened the meeting at 3:00pm, noting our two agendas: 1) a follow-up to last meeting's presentation on the proposed creation of a new Archives and Special Collections space, and 2) the possibility of implementing electronic course evaluations.

Jane Carlin gave us a report on her meeting with Kris Bartanen, Sherry Mondou, and Bob Kief, regarding the feasibility of a new Archives and Special Collections space (that would include the features as presented to the LMIS Committee in our previous meeting). The cost for such a renovation was roughly estimated by Facilities to be in the region of \$300,000-400,000. Currently, there is no funding for this project, and no scheme for prioritizing such a build in the present schedule of facility development. We have been encouraged to think about short-term and cost-effective strategies for developing the space.

Next, we considered the possibility of replacing current paper course evaluations with an online system of gathering responses. William Morse introduced the discussion by asserting this was a policy matter rather than a media issue, before sharing from his experience at previous institutions that made a similar move. Accepting the significant savings of cost and time made possible by switching to electronic evaluations, the group raised questions regarding incentive and collection (how do we get students to respond? would they do these in class time dedicated to this purpose, or outside of class at their own convenience? if in class, what devices and bandwidth would need to be available?); quality of evaluations (are our communications substantively different online or with a smartphone than with pen and paper? similarly, if these evaluations would occur outside of class, what might be the effect of environmental contexts, such as writing an evaluation while with classmates who are sharing their opinions about an instructor or course?).

Nick Kontogeorgopolous suggested that discussions on implementation would be more useful after the entire faculty had a chance to hear and vote on the issue, and that if LMIS were to be responsible for facilitating such a shift, the directive should come from the Senate.

Denise Despres noted that we have not yet received our charges from the Senate, and adjourned the meeting at 3:50pm.

Respectfully submitted,

John Wesley