LMIS meeting minutes
April 8, 2015

Attendees: James Bernhard (chair), Tatiana Kaminsky (secretary), William Morse, Jane Carlin, Martin Jackson, Benjamin Tromly, Molly Brown, Cindy Riche, Nick Brody

Call to order 12:04 by Bernhard.

March 11 and March 25 minutes. Approved unanimously.

Discussion of PeopleSoft, in light of both the recent committee presentation and the fact that it is advising season. Because it is advising time, more people on campus are using PeopleSoft again, so it seems to be an ideal time to get more feedback. The committee was asked for feedback. Tromly brought up a concern about the student alert system in Cascade because it didn't seem to be working for him a few days ago, when accessed through the portal. Some suggestions were made, including considering browser being used and best people to notify of changes (service desk). Morse reported that there is a bug between the portal and one version of Firefox with certain features, including when a window pops up. Feedback will be given to service desk about the issue with the student alert system so that it can be fixed. Morse reported that technology services is having more difficulty with all of their services working with any one browser. Bernhard reported some difficulty with seeing advisees in PeopleSoft and may be related to having more than one PeopleSoft window open. Morse said that more than one window should be able to be opened if go through portal and that the issue was likely because of a system crash on Monday around noon, when Bernhard was attempting to use the system. Feedback also was that interface through the portal was improved from before. Brody brought up that it is confusing that there is "my advisees" and "my advisees hub." Morse reported that changing the wording is an enhancement that is planned for the future. Bernhard stated that it is very difficult to track requirements and whether or not advisees had met them and would like to see a return to a model similar to the old system, which would flag when a requirement was missing. Morse said that there are plans to upgrade this, but that the changes will need to wait until after August because all admissions and orientation activities are now going through PeopleSoft and that is the priority at this time. Jackson also made note that semesters are listed alphabetically instead of chronologically and would like to see that reordered.

Follow up question about plans for the library and the role of LMIS in the process. Carlin reported that there will be some choices to make regarding the learning commons, such as furnishings, and LMIS input would be helpful. There isn't a plan yet about making choices about the library collection but that plan will need to be decided upon in the future. Carlin will bring some suggestions for strategies to the committee at a future date.

Plan for next meeting. Next meeting will be dedicated to talking about data use.

Adjourned at 12:34 pm.