

LMIS Meeting Minutes  
September 1, 2015

Attendees: James Bernhard (Chair), Zaixin Hong (note taker), Eli Gandour-Rood, Martin Jackson, Patrick O'Neil, Cindy Riche, Melanie Schaffer, Benjamin Tromly, Jennifer Utrata (Faculty Senate Liaison to LMIS), Linda Williams

Utrata called the meeting to order at 3:30 pm and coordinated the election of a chair. Bernhard volunteered to continue his service as the chair. The committee unanimously seconded Jackson's nomination of Bernhard to be in charge.

Bernhard settled down the common hour for LMIS meeting in the fall. It is at 3:30-4:30 pm Tuesday twice a month. In the next meeting on 15<sup>th</sup> September, the committee will discuss the year-end report and probable Senate charges for the coming year.

On behalf of Jane Carlin, Gandour-Rood distributed a flyer about a special event in the Archives & Special Collections on October 6<sup>th</sup> when local artist Suzanne Moore will be speaking about the book that she has designed for the Collins Library titled *A Musings*. Gandour-Rood extended Carlin's invitation to committee members to see the new furniture installed in the library.

Adjourned at 4:35 pm