

LMIS Meeting Minutes

February 19, 2016

Attendees: James Bernhard (Chair), Jane Carlin, Linda Williams, Patrick O'Neil (note taker), Zaixin Hong, Martin Jackson, Melanie Schaffer, Cindy Riche

Bernhard called the meeting to order at 3:33 p.m.

Minutes from the previous meeting were approved.

Chair began discussion with the observation that much of LMIS' business is waiting on the results of the ongoing search for the new Chief Information Officer. Due to confidentiality agreements only limited information about the progress of the search remains can be shared with LMIS.

Jane Carlin provided an update on the search to the extent that the contracted search firm had identified candidates and proceeded with a "calibration meeting" to talk about candidates' suitability. Based on that meeting files continued to be reviewed.

March 2 was identified as the next meeting where the search committee would review a slate of candidates. Interviews could take place in March, but it remained uncertain at what stage the search will or could be more open to the campus input. Ideally a job candidate would be hired by July.

Carlin asked that if interviews were open to campus input, should LMIS meet with the candidates? Committee concurred that this was the preference, and that this should be communicated with Sherry Mondou.

Following the discussion of the CIO search, Carlin returned to a question dealt with by LMIS in 2014-15, namely how to manage the issue of faculty with overdue library books. In February 2015 the Faculty Senate last year approved new policy on loans; should overdue books dating back to that period be renewed automatically or brought back to the library to be re-checked out?

Chair asked whether there is a specific benefit to bringing the books back in; Ms. Carlin noted the desire to get material back into circulation if the books were in fact not needed by the faculty members, but at the same time did not want to "ruffle feathers."

Carlin provided an update on proposed renovation and expansion of archive space, which is contingent on a one-time budget request that is not yet approved. There is as of now no timeframe for approval. Jackson noted that one-time funding requests, when approved, are done so at the end of the fiscal year. Carlin stated that the project is ready to go when/if funding is available.

LMIS then turned to presentation on library usage statistics, comparing the University of Puget Sound to other institutions nationwide, including our Orbis Cascade partners. Some of the main observations were that patterns at Puget Sound were modelled across the nation, including significant (remove) declines in the number of items being borrowed. This included items borrowed from and loaned to other institutions since 2010. In contrast, database searches and downloads and overall use to

electronic resources have increased since 2012. Carlin noted that a majority of the library's budget is dedicated to electronic subscriptions.

Collins Library front door gate counts have declined since 2011, though in a smaller amount than the numbers on borrowing. LMIS members noted that gate counts were difficult to interpret since they were not indicative of library use. Library staff have conducted reviews of seat counts and building use which remains high.

Carlin noted that 38% of books have not been checked out since 1992. Chair asked whether that meant that the books had in fact not been used, since books may be consulted in the library and then returned to stacks. Carlin noted that there is no way of determining that level of use. The Library has in the past kept in house use figures which have been added to the total library use count.

Finally, the library has seen a significant growth in instruction sessions for classes, research appointments and work with Archives & Special Collections since 2012.

Meeting adjourned at 4.24 pm