

**Faculty Senate Meetings**  
**September 16, 2013**  
McCormick Room, Library

Faculty Senate Members Present

Haley Andres, Kris Bartanen, Derek Buescher, Brad Dillman (chair), Cynthia Gibson, Eric Hopfenbeck, Alisa Kessel, Kriszta Kotsis , Mark Martin, Amanda Mifflin, Maria Sampen, Leslie Saucedo, Mike Segawa, Shirley Skeel, Jonathan Stockdale, Ariela Tubert, Nila Wiese

Introductions and Announcements

Chair Dillman called the meeting to order at 4:03 pm and made introductions.

Dillman reminded senators, and by extension faculty at large, that Senate agenda items come from senators and faculty. The senate relies on members of the campus community to help guide the senate agenda. Dillman also previewed the schedule for the year.

Saucedo suggested the Senate could take up the question of PeopleSoft costs.

Election of replacement senators

Mark Martin was selected as a fall term replacement for Andrew Gardener. Cynthia Gibson as a year-long replacement for Judith Kay for the year. Amanda Mifflin as a year-long replacement for Zaixin Hong. **M/S/P** to accept the replacement senators.

Election of Secretary of Senate and Vice Chair of the Senate

**M/S/P** to appoint Nila Wiese as Secretary and Alisa Kessel as Vice-Chair.

Approval of Minutes

**M/S/P** to accept minutes of May 13, 2013 as revised.

Updates from Liaisons to standing committees

Student Life Committee (SLC) met and elected Lisa Wood as chair for the year.

University Enrichment Committee (UEC) met and elected Justin Tiehen as chair in the fall and Carl Toews as chair in the spring.

Committee on Diversity (COD) met and elected Amy Ryken as chair. The COD also discussed the new diversity overlay graduation requirement proposal that will be presented to the faculty at the first fall faculty meeting. Dillman indicated he spoke with Ryken and conveyed the Senate would not have enough time to discuss the proposal prior to the first faculty meeting. Dillman indicated to Ryken that he preferred having the faculty governance structure, through committees and the Senate, discuss the proposal prior to going to the full faculty. Kessel indicated this procedure, with the Burlington Northern group, may raise questions about faculty governance procedures. Segawa asked and Tubert answered that the Committee on Diversity senses the proposal has fallen

within their work and the Burlington Northern group is viewed as an extension of the COD.

Lisa Johnson was elected chair of the Curriculum Committee.

Institutional Review Board met and Renee Houston and Tim Beyer are co-chairing for the fall semester. The question of who will chair the IRB in the spring will be taken up by the committee in early spring.

Academic Standards Committee elected Martin Linauts as fall term chair and Karl Fields to chair in the spring term.

International Education Committee elected Diane Kelley as chair for the fall term and Matt Warning as chair for the spring term.

Sampen reported the UEC asked for clarification regarding submission of approved minutes as signed hardcopies. For archival purposes, approved minutes should be signed by the note taker and submitted to the Associate Dean's office with any attachments also in hardcopy form. An electronic copy of minutes and attachments should also be sent to Jimmy McMichael, the Records and Computer Specialist, at [jmcmichael@pugetsound.edu](mailto:jmcmichael@pugetsound.edu). Wiese also offered to send an e-mail message to all committee chairs reminding them of this process and of the importance of submitting minutes as soon as they are approved.

#### Charges to Standing Committees

The Senate turned to discussion of charges for the standing committees. As had been agreed at the Senate retreat, three subgroups were in charge of preparing draft charges for discussion by the full Senate.

#### **ASC—presented by Saucedo and discussed by Senate.**

1. Continue to consider options for course schedule framework revisions with the goals of meeting the faculty's teaching needs (e.g., rethinking balance of 2, 3, and 4 day per week scheduling options), using available campus spaces more efficiently, maintaining commitment to 4:00-6:00 p.m. curricular and co-curricular program offerings, and locating a "common hour."
2. Review the wisdom of a policy change, in consultation with the curriculum committee, that would permit students to earn two Baccalaureate degrees concurrently.
3. Clarify and, if necessary, amend current policies regarding a student's right to privacy when asked to demonstrate "exceptional circumstances" in order to receive a "W" from an instructor when withdrawing from a course during weeks 7-12 of the semester.
4. Develop a policy on academic credit for prior academic work completed by ~~foreign~~ international students.

**M/S/P** to accept charges as read into the minutes.

**SLC—presented by Mifflin, discussed by Senate.** Segawa noted that SLC asked for prioritization of the charges. Charges are ordered by priority.

1. Review the Sexual Assault Work Group report and provide feedback to the Dean of Students on its recommendations.
2. Monitor the work of the First Year Experience Task Force and provide feedback to the Dean of Students and the to the Faculty Senate on its work.
3. Review the programmatic initiatives of Commencement Hall, including the potential role of the IEC in the Rocchi International District program.
4. Evaluate the efficacy of Counseling, Health, and Wellness Services, including ways by which the university promotes good health practices. Issues to consider are a) the impact on access due to the co-pay fee, b) the provision of university sponsored health insurance, and c) the adequacy of staffing for mental health services.
5. Serve, on a rotating basis, on Integrity Board, Honor Court, and Sexual Misconduct Board hearings and review the efficacy of this process.
6. Evaluate and provide recommendations to the Dean of Students and the Faculty Senate regarding the Residential Seminar program.

**M/S/P** to accept charges as read and amended.

Adjourned at 5:31

Respectfully Submitted

By Derek Buescher