

*Present:*

David Andresen, Amy Odegard, Wayne Rickoll, Sara Shapiro, Carl Toews, Robin VanHouten, Stacey Weiss, Randy Worland

Odegard was selected to take minutes.

The minutes from 01/31/2014 were approved

Official Committee Business

1. Faculty Scholarship Award: Toews distributed a draft of a response letter addressing FAC concerns regarding the faculty scholarship award. The letter was discussed and revisions were suggested. Toews will make the suggested revisions and forward the letter to the FAC. In addition, the criteria for the faculty scholarship award were discussed and a list of these criteria will be included in the letter to the FAC.
2. Report from Faculty Research Proposal Subcommittee: The subcommittee reported the rank of the faculty release time proposals in order of funding priority. A summary of the Trimble grant applications was also presented.

The committee moved to adjourn.

Notes taken by Amy Odegard.