

**University Enrichment Committee
Meeting Minutes
Thursday, November 5, 2015
8:00-9:00am, Jones 010**

Attendees: Dawn Padula, Roger Allen, Terry Beck, Mark Martin, Alex Plant, Rachel Pepper, Erin Colbert-White, Sunil Kukreja, Chili Johnson, Jess Smith, Ken Aviananda (guest, ASUPS Director of Business Services)

Secretary of the day: Erin Colbert-White

Meeting called to order by Chair Padula at 8:02am.

Minutes

Minutes from October 1, 2015 approved as submitted

Announcements

- (1) The Register Lecture will be given by Steven Neshyba (Chemistry) on Thursday, November 12, 7:30pm in Kilworth Chapel. The title of his talk will be "Ice Science in a Changing Climate." All are encouraged to attend.
- (2) The next UEC meeting will be Thursday, December 3 in Jones 010. The plan is to discuss November deadline student research applications.
- (3) Roger Allen pointed out that student representative Chili Johnson was featured in Arches magazine.

Discussion of Senate Charge #3

Work with the ASUPS Finance Committee to assist them in determining allotments for student travel.

Ken Aviananda (ASUPS Director of Business Services) came to learn more about how the UEC awards funding. Members of the UEC answered questions from Aviananda. Points in the discussion included:

- (1) The UEC's rationale for \$500 per student:** The committee highlighted both that student travel and research awards come from one "pot" and that there has been an increasing number of applications for travel and research.
- (2) Ways the ASUPS funding process/application form could be revised to encourage high quality applications:** The committee made suggestions including asking students to share with the campus community what they learned from their trip via some method, ASUPS pooling its funds into the UEC fund, and ASUPS adopted the same/similar application form as the UEC. Ken explained that while the offer to join with the UEC was a gesture he appreciated, ASUPS wants to stay "in the spirit of students supporting students" by maintaining a distinction.
- (3) Criteria for trips the UEC supports:** The committee explained that in order to receive UEC funding, students must be presenting research (i.e., name is in the program) at a

conference. This is unlike ASUPS, which also allocates funds for attendance without presentation.

(4) The value of ASUPS allocating funds for students to travel to—but not present at—conferences: The committee applauded ASUPS for supporting students in this unique way.

(5) The importance of ASUPS students knowing they can apply for travel funding from the UEC and from their departments in many cases if the student is presenting at the conference.

Before leaving the meeting, Aviananda reported that the discussion was very helpful and he would report his findings back to the ASUPS Finance committee.

Begin Discussion of Senate Charge #1

Create a standardized rubric for evaluation of Faculty Research Award applications and reflect any changed wording on the Faculty Research Award application itself.

Members reviewed the current application documents and noted similarities between it and the newly created (2014-2015 UEC year) student research rubric. Chair Padula asked for a volunteer to draft a rubric template as a starting point using the current faculty research evaluation criteria. Mark Martin will do this and circulate a first draft. Members expect to use the new rubric for the spring 2016 deadline, and might be able to use it for fall 2015 applications if it is completed and approved in time.

The meeting was adjourned at 8:55am.

Respectfully submitted,

Erin Colbert-White