

**University Enrichment Committee  
Meeting Minutes  
Monday, January 25, 2016, 3:00 – 4:00 p.m.  
Commencement Hall, Room 366**

**Attendees:** Dawn Padula, Roger Allen, Jess Smith, Sunil Kukreja, Mark Martin, Erin Colbert-White, Randy Worland, Terry Beck, Rachel Pepper, Chili Johnson

**Secretary of the Day:** Jess Smith

**Approval of Minutes:**

Minutes from December 3, 2015 were approved.

**Agenda Items Discussed:**

**1. Determine Spring Committee Meeting Dates and Times**

Given the many scheduling conflicts within the committee, a plan was made that for meetings in which student representatives are not explicitly needed (i.e, when discussing Faculty Research Awards, Register Lecture nominees, etc.), the committee will meet on Mondays at 3pm and place agenda items that involve the full committee at the top of the meeting. When all committee members are needed, we will meet at 8am on Monday, Wednesday, or Friday.

**2. Work through Faculty Research Rubric draft (created by Mark Martin) per Senate Charge 1:**

*Create a standardized rubric for evaluation of Faculty Research Award applications and reflect any changed wording in the Faculty Research Award application itself.*

There was a lengthy discussion in order to work through the rubric draft noting that it may involve changing the wording of the current Faculty Research Application Guidelines. Some questioned whether the word “research” was as inclusive as the award aims to be to those whose scholarship falls outside of traditional concrete scientific practices and procedures. Ultimately, the committee found that the term was appropriate for the award and the discussion moved to ways in which the rubric itself could take up the work of keeping the award inclusive and equitable toward all disciplines.

A number of edits were suggested for both the rubric and award description online in an attempt to:

- a. Clarify what the award is intended to support
- b. Emphasize professional expertise and faculty scholarship over research where appropriate
- c. Streamline language so that each criterion uses consistent terms for evaluation
- d. Refine and weigh the criteria for evaluation to appropriately reflect the intention of the award

Dawn Padula will revise the rubric based on the discussion for the next meeting.

**Adjournment:**

The meeting was adjourned at 3:58 p.m.

Respectfully submitted,

Jess K Smith, UEC Committee Member  
Assistant Professor, Department of Theatre Arts