

Institutional Review Board Minutes
September 24, 1998

Present: Wilson, Finney, Holland, Preiss, Wadsworth, Wells

John Finney opened the meeting at 9:05. Nominations were taken for Chair and Secretary of the IRB. Ann Wilson was elected Chair and Ray Preiss was elected Secretary.

Now presiding, Ann Wilson initiated a discussion of meeting times. John Finney provided a list of members' teaching obligations. After a discussion it was decided to meet the third Tuesday of the month at 9:00 a.m. Susan Holland was tasked with investigating the availability of a room in the Music Building. The meeting dates for the Fall, 1998, term are:

October 20

November 17

December 15 (if needed during final examination reading days)

Wilson distributed minutes of the April 22, 1998, meeting. The minutes were read and approved. John Finney asked that the minutes be recorded electronically on the IRB web page.

The issue of the IRB Community Representative was raised. It was noted that the representative need not be a practicing researcher. Several IRB members had invited community members to consider serving on the IRB. The matter was set aside until these individuals contact the IRB.

In the area of new business, Wilson lamented the loss of our new video on IRB by the NIH. There was agreement to increase IRB resource materials and make this information available to researchers across the campus.

John Finney distributed hard copy of the IRB Guidelines and Principles document. A discussion ensued regarding the distribution of the document to interested faculty. Susan Holland suggested that the Women's Studies program receive a copy. Wilson noted that the Education School should receive a copy.

Wilson then moved to the list of charges to the IRB from the Faculty Senate. A discussion ensued regarding the process of monitoring protocols, the status of the use of animals in research at Puget Sound, and the status of the IRB's web page. After agreeing on the agenda for Fall, 1998, Wilson polled the committee for additional business. Hearing none, the meeting was adjourned at 9:33.

Respectfully submitted,

Ray W. Preiss, Secretary
Institutional Review Board