

**Institutional Review Board Minutes**  
**October 20, 1998**

**Present:** Wilson (Chair), Finney, Holland, Wadsworth, Wells

Ann Wilson opened the meeting at 9:04 Preiss distributed the minutes of the September 24, 1998, meeting. Holland noted an error in the spelling of her name. With that correction, the minutes were read and approved.

A discussion of the status of the IRB's search for a community representative ensued. A number of suggestions for widening the applicant pool were made and Wilson agreed to head this effort.

Wadsworth asked if minor inconsistencies between the Psychology Department's Protocol Cover Sheet and the IRB's Cover Sheet would be a concern. Wilson requested that the IRB format be followed.

Protocols considered:

9899-003:

A question was raised about confidentiality measures and secure archiving of materials. It was advised that the consent form be modified to elaborate on confidentiality procedures.

Approved with revision: Vote, 6 Yes, 0 No.

9899-004:

A question was raised about debriefing procedures. It was advised that the debriefing statement should be modified to conform with the methods stated in the protocol, that the title be stated consistently, that typos be corrected to avoid ambiguous interpretations, and that the population description be limited to students enrolled in Psychology 101.

Approved with revisions: Vote, 6 Yes, 0 No.

9899-001:

Numerous questions were raised about supervision, risk levels, screening criteria, treatment time, and a need for individualized prescription of dose and treatment location. Wilson agreed to work with the researcher to clarify these issues.

Action taken: Deferred evaluation. A revised protocol will be submitted.

9899-002:

A question was raised about procedures for informed consent. Other questions involved exclusion criteria, safety measures during the balance task, and the design of the investigation. Wilson agreed to communicate modifications to the researcher.

Approved with revisions: Vote, 6 Yes, 0 No.

Wadsworth and Preiss were required in the classroom. Finney assumed the role of Secretary and a discussion of the IRB Web presence and other new business was deferred to the next meeting.

Wilson adjourned the meeting at 10:02.

Respectfully submitted,

Ray W. Preiss Secretary  
Institutional Review Board

