

**LMAC Meeting Minutes
October 8, 1998**

Members Present: Beezer, Deters, Ellis, Fiegenger, Mitchell, Sousa, Steiner.

Bob Steiner called the meeting to order at 8:00.

Minutes of last meeting were approved as circulated on e-mail.

Joe Deters announced the upcoming visit of Clara Yu from Middlebury College and a Teaching and Technology Symposium, October 30-31st. All committee members will receive invitations with times and locations of events.

Senate Charges to committee were discussed:

- 1. Collect information from faculty and students to define adequacy and long range development plans for the library and academic computing resources.**
- 2. Advise the library staff in the review of plans for library resources.**

Discussion of these items is as follows:

Raney Ellis mentioned a slight tweaking of OIS structure regarding personnel. A mechanism for measuring feedback regarding OIS services is still being developed. Currently there are 150 calls serviced every week and a 100 new calls received. Students have been integrated to OIS staff to assist with some problems. This was discussed as both positive and negative depending largely on the extent to which the students can respond to questions.

David Sousa suggested a possible mechanism to acquire feedback would be at the departmental level, perhaps through the chair.

OIS interface with departments was identified as an area which could be enhanced.

Marilyn Mitchell mentioned library renovation tied to building facilities and while lots of ideas have been presented this is a project very much in process.

Raney Ellis suggested that the committee evaluate where we are and where are we going in terms of library and computing resources.

Discussion of draft of Chapter V.

Marilyn Mitchell mentioned that the updated version has no substantive changes.

Purpose of the report is for outside evaluators.

Rob Beezer commented on a few elements not addressed in the report regarding OIS standards. Also the problem in defining just what is "adequate" was brought up.

Meeting was adjourned at 8:55.

Next meeting 8:00 October 22, 1998.

Respectfully submitted,

Joe Deters