Library, Media & Academic Computing Committee Minutes
October 22, 1998

Members present: Bartanen, Beezer, Deters, Ellis, Gardiner, Mitchell, Steiner

Meeting was called to order at 8:00

Minutes of the 10/8/98 meeting were corrected: Ellis pointed out that the statement concerning OIS service calls should read over 100 calls per week are presently being serviced. Minutes were approved as corrected.

Attention turned to a discussion of the recent problems with e-mail service and an explanation of how the university was responding. Ellis explained the recent problems were related to an abrupt increase in e-mail load and possibly to DNS (Domain Name Service) problems in users TCP/IP file. New mail service through US West (to begin in December) will have facility for primary, secondary and tertiary DNS server identifications. Internet service users should have these alternate servers designated in their TCP/IP file to help avoid problems when the primary server may be down.

OIS has planned for periodic replacement of older servers with new more capable ones for mail, news, and DNS resolution. Solution of the current mail problem is expected when the new mail server is installed and running sometime on or before 11/6. Discussion occurred concerning the upgrading of servers to keep pace with increasing demands and the desirability of multiple mail servers and alternate mail programs for the campus in the future. Discussion ended with comments concerning the importance of e-mail for certain classes and the demands electronic classrooms place on OIS infrastructure.

The committee turned its attention to discussion of the library renovation. Mitchell responded to a question regarding who wrote the documents (listed below) to the committee.

> Collins Library: Planning for a New Future
> Library Renovation Vision
> Collins Library: 2001 and Beyond
> Concerns for Consideration in the Building Renovation Project
> Faculty Resource Center
> Technology in Collins Library

These documents were produced by library staff in response to specific requests from the president and academic vice president and as planning documents for internal use.

Discussion turned to the identification of goals to be accomplished during the renovation and their priorities. Mitchell had earlier identified space for the stacks and recent concerns developing from the increased utility of electronic technology in the library as major concerns of library staff. She continued to identify current thinking about what are high priority items on this list of renovation goals. Realization of all goals is clearly linked to the size of the budget (yet to be determined) for this project. The discussion ended on the need for library space for specific functions and use of facilities by the campus community.

The meeting was adjourned just prior to 9:00 with a directive from chairman Steiner that we would continue the consideration of the library renovation project at the next meeting.

Respectfully submitted,

Mike Gardiner