

**Minutes of the Professional Standards Committee
October 28, 1998**

Present: N. Bristow, A. Butcher, T. Cooney, C. Hale, J. Hanson, B. Mann, K.A. Miller, K. Rousslang

John Hanson, brought the meeting to order at 3:00. The minutes of the 21 October 1998 meeting were approved.

Hanson suggested that, in the future, the PSC notify departmental chairs of changes in the Faculty Code that pertain to departmental documents on evaluation, promotion and tenure. Departments can then revise these documents appropriately. This seemed like a good idea.

The committee discussed the departmental document from the School of Business and Public Administration, and began the review of the departmental document submitted by Education. We will continue with the latter at the next meeting.

As Cathy Hale put on her coat, we adjourned at 4:00.

Respectfully submitted,

Kathy Ann Miller
Biology