

**Minutes of the Professional Standards Committee
February 2, 1999**

Present: N. Bristow, T. Cooney, J. Hanson, B. Mann, K.A. Miller, K. Rousslang

The meeting was called to order by Chair Hanson at 9:03 A.M.

The minutes of 26 January 1999 were approved as disseminated and will be sent to teleposting site.

A request for a consultation with PSC was received. The committee requested that the Dean's Office provide appropriate materials. Hanson will organize a time and place for the meeting.

The revised School of Education statement of criteria, procedures, and standards was reviewed and approved. Hanson to send letter noting same.

The revised Chemistry Department statement of criteria, procedures, and standards was reviewed. It was suggested they amend the revised document to state explicitly the date and courses visited should be part of the record. With this recommended change the document was approved. Hanson will forward the result to the department.

A brief introduction to the School of Music revised statement of criteria, procedures, and standards was considered. Discussion will continue in the near future.

The meeting was adjourned at 9:53 A.M.

Respectfully submitted,

Bruce D. Mann