

**Professional Standards Committee Minutes
April 13, 1999**

Present: N. Bristow, A. Butcher, T. Cooney, J. Hanson, B. Mann, K.A. Miller, K. Rousslang

The meeting was called to order by Chair Hanson at 9:03 A.M.

The minutes of 2 March 1999 were approved as disseminated and will be sent to teleposting site.

The committee discussed procedural issues related to the forthcoming Chapter 5.3.b (of the Code) consultation. The chair will communicate with the parties regarding times and dates for meeting. He will notify committee members.

The committee reviewed three issues still on the agenda: 1) procedures and criteria statements from departments, 2) consideration of the teaching evaluation document, and 3) review the data and analysis from the survey of teaching. The committee hopes to finish work on the outstanding departmental statements by the end of the year. In addition, the committee hopes to transmit a response to the Advancement Committee regarding the teaching evaluation statement document. The general consensus was other issues will not be completed within the year.

The meeting was adjourned at 10:03 A.M.

Respectfully submitted,

Bruce D. Mann