

**Faculty Senate Minutes
October 27, 1997**

Senators Present: K. Barhydt, N. Bristow, W. Beardsley, Terry Cooney, C. Hale, J. Kay, G. Kirchner, B. Lind, G. Tomlin

Minutes of 10/6/97: Approval was granted with minor modifications on the role of the Trustees in revising and approving the Mission Statement.

Announcements:

- 1) The Senate will next meet on 11/3/97.
- 2) Keith Maxwell was elected to complete an unexpired term on the senate.

Chair's Report:

(Will be covered in the discussion of subsequent items.)

Items for Discussion (and Action):

1 - Policy regarding Deadlines for Submission of Final Grades.

This issue was raised by a member of the faculty over the summer of 1997. The deadline is determined by the Registrar in accordance with a Faculty Senate policy of 3/6/89. Grades are to be due no sooner than 10 days after the last exam. T. Cooney indicated that the current deadline is affected by the need for staff to work during the period between 12/25/97 and 12/31/97 (a condition which depends on how close the last final is to 12/25/97). The issue of faculty modifying the means by which they evaluate student work in a year such as this was raised causing much "weeping, wailing, and gnashing of teeth." It was mentioned that the same arguments were raised and the period of ten days was the solution. It was mentioned that, for a variety of reasons, students do need to receive their grades at the earliest possible date. The consequences of postponement were discussed and G. Kirchner agreed to check with J. Finney as to the delay that would occur if grades were not due until after the new year.

2 - Discussion of Requests made of the Senate by Standing Committees.

It was observed that it is the practice of the Senate to "receive" the annual reports of Standing Committees, generally without much discussion. It was pointed out that each of the committees under discussion (Diversity and Student Life) may be searching for support or guidance from the Senate. To avoid usurping the rights and responsibilities of the committees it was decided to ask the Senate Chair to check with the current committee chairs to see if the issues contained in the year-end reports are still "live."

3 - Discussion of By-laws Amendments.

The first issue discussed had to do with the method(s) of voting. It was pointed out by J. Riegsecker that the phrase "vote by acclamation" does not seem to be appropriate. The Chair asked for suggestions of substitute language, and observed the D. Droge thinks that this was "fixed," but that the "fix" does not appear in the By-laws. Another issue brought forward was that of "voting outside the meeting." It was decided to check on language with Roberts and a newer standard reference by Sturgis to obtain some guidance on language here.

No motions on any issues were proposed and the only vote taken was that to ADJOURN.

Respectfully submitted,

R. Bruce Lind