

**University Enrichment Committee Minutes
September 16, 1997**

1. Meeting called to order by John Finney.
2. Bill Barry was unanimously elected to be the chair of the UEC during the 97/98 academic year. Alexa Tullis has volunteered to continue on as secretary.
3. Choosing the Travel and Research Sub-committees. Appointments were limited to those members present. Pres. Barry will contact the others to determine their preferences:
 - a. Travel: John McCuiston, Alexa Tullis, John Rindo, Fred Slee
 - b. Research: Kathy Stewart, Bill Barry
4. Meeting time for the full committee will be Fridays at 3:00 PM. The UEC will choose the meeting times for the sub-committees at a later date.
5. Review of the 1997/1998 likely agenda.
 - a. There are no specific assignments from the Faculty Senate.
 - b. Standard items articulated by John Finney:
 - Allocating research and travel funds
 - Choosing the Dirk Phibbs Scholar
 - Review applications for release units and forward recommendations to the dean
 - Handle the nominations for the 1999 Register Lecturer. Sponsor and publicize the event.
 - Solicit more funds from the Budget Task Force.
 - c. The committee that reviews applications from Humanities and Social Science students for summer stipends has asked the UEC to review the guidelines for applying for these funds. This should be done in the Fall semester in time for Spring applicants.
 - d. Further discussion of how the UEC can support faculty scholarship. The UEC began this discussion at the end of last year. We ended by sending specific recommendations to Terry Cooney for review.
 - e. More discussion of a University wide Scholarship day.
6. Review of the 1997/98 funding situation. John Finney outlined the current situation. There is some concern, but not much, that we may be a bit tight in the Travel Funds if the current trend continues (last year the UEC awarded more travel funds than ever before).
7. Review status of current grants.
 - a. 89/90 travel grant reports have been received.
 - b. 14 research grant reports still need to be submitted.
8. Review of the process and dates for selection of the 1999 Register Lecturer
 - a. December 1st: Call for nominations (Chairman Barry will draft the letter)
 - b. February 1st: The nominations are due to the UEC.
 - c. The UEC will solicit supporting material from the nominees within one week of receiving the nominations.
 - d. March 1st: All supporting materials are due to the UEC.
 - e. End of Spring semester 1998: The UEC will name the 1999 Register Lecturer.
9. Meeting adjourned.

Respectfully submitted,

Alexa Tullis,
Recording Secretary

