

**Institutional Review Board Minutes  
January 29, 1997**

**Members Present:** Ekes, DeTorri, Finney, Hansen, Preiss

Ekes called the meeting to order at 3:40. It was agreed that the IRB would convene on the fourth Tuesday of each month at 3:30. The 1997 meetings will be on February 25, March 25, and April 29.

Ekes noted that the IRB was charged with developing guidelines for animal research. Preiss provided historical information on the IRB's mandate to develop guidelines for the use of animals in research and develop standards for handling body fluids. A discussion of policies ensued. It was decided that using off-campus experts with experience in animal regulations was the preferred option.

Ekes noted that the administration may want to affirm IRB intentions to collaborate with organizations that routinely conduct animal research. DeTorri suggested that the outside organization be considered as a template. The nature of an animal protocol would determine which organization might be brought in to review and monitor the protocol. He noted that, in addition to Madigan Army Medical Center, many area hospitals and universities have animal review capabilities. Finney stated that the administration was likely to support this system of outside review.

Ekes noted that the Faculty Senate might comment on the use of out-of-house experts. She concluded that they would have this opportunity when the IRB reports to the Senate in April. Hansen urged the IRB to survey the campus to determine if current animal research, if any, complies with Federal Regulations.

Ekes directed the discussion to new business. She noted that Carolyn Weisz (Psychology) was proposing revisions in the format used for student protocols. Ekes distributed sample documents and a discussion ensued. With minor changes, it was decided to authorize the new format. Preiss urged the IRB to commend Weisz for her assistance in this area. Ekes agreed, noting that her department would adopt a similar format.

Ekes directed the discussion to on-going business. It was decided that the IRB would update its founding documents and include Puget Sound policy in handling body fluids in the IRB Guidelines. Ekes suggested that subcommittees be formed to pursue ongoing business independently. Ekes, Finney, and Neal were charged with reviewing the Guidelines. Graham, Hansen, Maxwell, and Preiss were charged with considering campus outreach. Progress reports were to be made at the February meeting.

Ekes adjourned the meeting at 4:30.

Respectfully submitted,

Ray Preiss