

## **MINUTES OF THE PROFESSIONAL STANDARDS COMMITTEE**

29 November 1995

3:00-4:00 pm

Present: Block, Breitenbach, Rousslang, Taranovski, L. Wood (Chair)

Absent: Goldstein, Riegsecker, Potts

In this meeting the Committee completed its deliberations concerning the twelve points on evaluation procedures for tenure drafted by Breitenbach and Taranovski on 22 October (“Bill and Ted’s Excellent Adventure”). Among other issues the Committee settled such points as whether departmental letters should indicate the vote in the case of a split decision (yes) or whether individual letters should actually convey a decision one way or another (yes again). The next step in our procedures is for Taranovski to prepare a working written draft based on the Professional Standards Committee deliberations since September; discussion of this draft will receive our undivided attention at the next meeting. Much of the discussion centered on what the Committee should do with these proposed procedures when it is finished to our initial satisfaction. The consensus was that whatever we propose, we will forward our suggestions to all the departments for their feedback (including an opportunity to justify exceptions to the procedures outlined). Because the procedures and standards are in a state of flux, the Committee decided not to respond to the recently received procedures document from the Religion department until the spring term.

Respectfully submitted,

Geoffrey Block