

**University of Puget Sound  
Office of University Relations**

*Puget Sound Facility Naming Conventions  
08 March 2021*

University of Puget Sound facilities (including buildings, wings, rooms, and spaces) are named in one of two ways.

- *Philanthropic.* New buildings and/or new wings added to existing buildings can generally be named at the discretion of donors who contribute at least half of the total cost of the new building. Unnamed existing buildings and wings can generally be named at the discretion of donors who contribute at least half of the replacement cost or half of the original construction cost, adjusted for inflation, of the facility. New or existing rooms and spaces within buildings and/or wings can be named at the discretion of donors who make gifts of predetermined amounts to the university.
- *Honorific.* In rare circumstances, unnamed existing buildings and wings, as well as unnamed existing rooms or spaces, may be named in honor of specific (non-donor) individuals, generally for exceptional service to the university, by vote of the Puget Sound Board of Trustees.

**Note:** Naming opportunities should reflect honor on both the donor and the university. While donors may suggest names for facilities, the university reserves the right to reject names that are deemed inappropriate or problematic. If there is any reasonable cause to suppose that naming a facility for an individual or organization might bring embarrassment or disrepute to Puget Sound, then such a gift will not be accepted for naming purposes.